

## Outreach Grant Program in Valley Air District's AB 617 Communities

*Funds for air quality education and outreach projects related to the Community Emissions Reduction Programs developed by AB 617 Community Steering Committees in South Central Fresno, Shafter, Stockton and Arvin/Lamont*

Thank you for taking the time to apply for a Valley Air District AB 617 Community Outreach Grant. Please read the guidelines and application carefully and in its entirety prior to filling out. Be certain to provide complete information for each section. If a section does not apply to your project, indicate why it does not apply. Applications that are incomplete may be disqualified. For assistance or questions, please contact the Grant Administrator, Jaime Holt, at (559) 309-3336 or [jaime.holt@valleyair.org](mailto:jaime.holt@valleyair.org).

APPLICANT INFORMATION	Project Title				<input type="text"/>			
	Project Manager/Coordinator			Name of Organization			<input type="text"/>	
	Mailing Address			City		State	Zip Code	
	<input type="text"/>			<input type="text"/>		<input type="text"/>	<input type="text"/>	
	Email Address			Daytime Phone		Cell Phone		
	<input type="text"/>			<input type="text"/>		<input type="text"/>		
Amount Requested		Total Project Amount		Project Start Date		Project End Date		
<input type="text"/>		<input type="text"/>		<input type="text"/>		<input type="text"/>		

GROUP DESCRIPTION	<i>Describe your organization/group's purpose and history.</i>							
<input style="height: 150px;" type="text"/>								

PROJECT DESCRIPTION	<i>Write a brief description of the outreach you are proposing to complete, including the language(s) in which outreach will be conducted.</i>							
<input style="height: 150px;" type="text"/>								

PROJECT OBJECTIVES

Write a brief description of the outreach objectives you hope to meet with this grant.

PROJECT LOCATION

Tell us where your outreach will be conducted. If necessary, attach a map to the application. All projects must be in a selected San Joaquin Valley AB 617 community. To see the boundaries of the AB 617 communities, please visit the community profile pages at [community.valleyair.org](http://community.valleyair.org).

PROJECT PARTICIPANTS

Who will participate and assist with your outreach project and in what capacity? Do you plan to work with other organizations?

DISTRICT INVOLVEMENT

Do you plan to include a District presentation or District outreach materials as part of your project? Presentations by District staff to involved teachers, students, volunteers, employees or other participants are encouraged, but not required.

**PUBLICITY**

If you plan to promote your project, please follow the District's [Messaging, Branding and Communication Guide for Grantees](#) and outline your publicity plan below (e.g. using TV, newspapers, social media, newsletters, direct mailing, etc.).

**EVALUATION & CONTINUATION**

How will you evaluate the success of your project? How will the project contribute to any on-going or long-term activities and benefits?

**PROJECT READINESS**

What other steps or funding are required to start and complete your outreach project besides being selected for this grant?

**BUDGET**

Please list planned expenditures for your project on the provided budget form (page 4).

List in Section "A" eligible expenses for which your group will seek reimbursement. Eligible uses of grant funds include, but are not limited to: purchase of materials and supplies; equipment rental; printing and postage for publicity and promotional materials; refreshments and other incentives for volunteers; and wages and salary for staff conduct outreach such as door-to-door canvassing.

Be sure to itemize costs and provide a brief description on your proposed expenditures. For example, "supplies" would be considered an inadequate description, and must be detailed in the form of a specific list of materials, such as: books, refreshments, printing and copying, equipment, etc. Include shipping, handling and taxes where applicable.

List in Section "B" expenses for which your group will not be seeking reimbursement, but have anticipated are necessary in order to complete the project. Include the source of funding for these expenses.

Please note, your first subtotal, labeled "Subtotal - Eligible Expenses/Total Grant Funding Requested" should reflect the total amount of funding for which your project is seeking grant funding. Your project will not be awarded grant funding in excess of this amount, nor can this subtotal be added to once the application is submitted, therefore it is imperative that your expense report be thorough and exhaustive. You may add lines to the expense report as necessary to fit all expenses in the report.

**Section A. Eligible Expense Items**

	<i>Description</i>	<i>Budgeted Amounts</i>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
	<i>Subtotal-Eligible Expenses</i>	
	<i>Total Outreach Grant Program Funding Request</i>	

**Section B. Other Expenses (Include funding source)**

1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
	<i>Subtotal-Other Expenses</i>	
	<b>TOTAL PROJECT COST</b>	

**SUBMIT**

*I attest that the information on the enclosed application has been prepared by me, or under my direction, and is a true and accurate representation of the organization and the proposed project.*

*I attest that the project has not received, has not applied to receive, and/or will not apply to receive funding from other sources for the Project, and that the "Eligible Expense Items" listed above will be solely funded through this grant agreement. I understand that District Grant money may not be used to fund outreach activities that are also being funded with money from other grant sources. I also agree to hold harmless and indemnify the District against any damages resulting from this project.*

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<i>Print Name</i>	<i>Signature</i>	<i>Date</i>
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Return the Valley Air District AB 617 Community Outreach Grant Application by mail, fax or email to:

Jaime Holt, Chief Communications Officer  
San Joaquin Valley Air Pollution Control District  
1990 E. Gettysburg Ave., Fresno, CA 93726  
559-309-3336 (cell) | 559-230-6111 (fax) | [jaime.holt@valleyair.org](mailto:jaime.holt@valleyair.org)