

**San Joaquin Valley Air Pollution Control District
AB 617 Community Emission Reduction Program**

Residential Wood Burning Emission Reduction Program Plan

***South Central Fresno Community
Shafter Community***

1. Project Identification

Project Identification: *RB.1: PROVIDE ENHANCED INCENTIVES TO REPLACE WOOD BURNING DEVICES*

This is a Community Identified Project included and prioritized in the California Air Resources Board (CARB) and District adopted South Central Fresno Community Emission Reduction Programs (CERP).

This measure will reduce Particulate Matter (PM) emissions from residential wood burning devices by providing incentives for residents to replace their wood burning device with a cleaner natural gas burning device or an electric heat pump.

[Community Support](#)

This measure received support from the South Central Fresno Community Steering Committees and was included in the adopted Community Emission Reduction Program.

- (1) Name(s) of the community group(s):**
 - a. South Central Fresno Steering Committee [Map](#)
 - b. Shafter Steering Committee [Map](#)
- (2) Purpose of community group(s)**
 - a. AB617 Community Engagement and Public Input
- (3) Total number of members in the community group(s)**
 - a. South Central Fresno – 34 members
 - b. Shafter – 27 members
- (4) Date(s) of formation/establishment**
 - a. South Central Fresno – December 2018
 - b. Shafter – December 2018
- (5) A description of the decision-making process must be included.**
 - a. South Central Fresno Steering Committee [Charter](#)
 - b. Shafter Steering Committee [Charter](#)
- (6) Community Support Demonstration**
 - a. South Central Fresno [CERP](#)
 - b. Shafter [CERP](#)

Mechanism for Informing Community

This measure will be discussed at Community Steering Committee meetings in addition to outreach activities to inform residents of the program and requirements for participation.

Participant Requirements

(A) Burn Cleaner Program Eligibility

The Burn Cleaner program guidelines are attached to this program plan as Exhibit A. In implementing this CERP measure, the District will follow existing program guidelines and eligibility criteria. Existing wood burning devices must be located inside a residence within the South Central Fresno or Shafter Community. Participants must submit an application and obtain a voucher from the District prior to purchasing their new device. Residences located within the South Central Fresno or Shafter Community which have access to piped natural gas and has an existing wood burning device may only apply for a voucher for a new natural gas burning device or an electric heat pump. Participants whose residence does not have access to piped natural gas and has an existing wood burning device may apply for an eligible new EPA-certified wood burning device. Existing wood burning devices must be in safe, operational condition at time of application submittal, and be currently in-use or have been used during the most recent Check Before You Burn wood-burning season to be eligible for replacement.

(B) Participant Requirements

The Burn Cleaner program application is attached to this program plan as Exhibit B. A certification section is included in the application and details participant requirements. Participation in the program occurs in three phases: Voucher Application, Voucher Approval and Voucher Redemption.

- (1) Voucher Application: A participant must submit a voucher application along with two before photos of the existing wood burning device. The first photo should be a close-up of the device with all screens or doors open. The first photo will be used to visually confirm the existing device type. The second photo should clearly show the old device and the surrounding background from floor to ceiling. The second photo will be used to compare with the after photo submitted at time of claim to confirm the old device has been replaced or modified. Participants applying for a new electric heat pump will also need to include a before photo of the wall where the new electric heat pump will be installed.
- (2) Voucher Approval: District staff will review submitted voucher applications and issue a voucher if the application is deemed eligible. Participants may then use the voucher at a contracted hearth retailer for

the purchase and installation of their new device. If an existing device is a wood burning insert or stove, it must be surrendered to a licensed recycling/dismantling facility for disposal. The new device must remain installed at the residence for a minimum of 3 years.

- (3) Voucher Redemption: Once a Participant has purchased and installed their new device, they may submit a claim packet to redeem their voucher. A complete claim packet is required as part of the voucher redemption process and must include a completed and signed voucher, copies of any invoices and receipts for the purchase and installation of the new device, and a photo clearly showing the new device fully installed with the surrounding background. For electric heat pump projects, participants must also submit proof that their existing open hearth or wood-burning device (insert or freestanding stove) has been made permanently inoperable. District staff will review submitted claim packets and reimburse for eligible costs, up to the approved voucher amount. The Burn Cleaner Program requires that new wood or pellet devices be on the current list of EPA Certified Wood Heaters, and that new gas fireplaces must meet ANSI z21.88/CSA2.33 standards to ensure they are heater-rated.

Funding Amounts

The approved CERP's include \$1,500,000 for the South Central Fresno community and \$600,000 for the Shafter community for the implementation of this measure. This funding will provide for the replacement of up to 500 wood burning devices in South Central Fresno and up to 200 devices in Shafter.

Table 1 summarizes the eligible new device types and incentive amounts available to South Central Fresno and Shafter community residents through the Burn Cleaner Program. These funding levels represent the maximum incentive amounts based on the type of eligible new device that will be purchased by the participant. If the purchase price of the new device, and the cost of installation as applicable, are less than the incentive amount, the final amount reimbursed to the participant will be reduced. There are no minimum match requirements for participation in the program; however, participants must pay for any costs that exceed the incentive amount. Up to an additional \$1,500 will be provided to qualified low-income participants who are applying for the program with residential properties that do not have access to piped natural gas. Participants who qualify as low-income also have the opportunity to have their incentive amount applied at the point of purchase to reduce the upfront, out-of-pocket cost for the purchase of their new device.

Table 1. Eligible Incentive Amounts for South Central Fresno and Shafter Communities

Residential Property Type	Eligible New Device Type	Maximum Incentive Level
Residence has access to piped natural gas and has an existing wood burning device	Natural Gas Insert or Freestanding Stove	Up to \$2,500 for unit + \$500 for eligible installation costs
	Electric Heat Pump	Up to \$4,000
Residence does not have access to piped natural gas and has an existing wood burning device	Certified wood insert or freestanding stove	Up to \$1,000
	Certified pellet insert or freestanding stove	Up to \$1,000
	Electric Heat Pump	Up to \$1,500
	Low-income	Additional \$1,500 for qualified applicants

Project Selection and Reporting

Projects will be approved on a first come, first served basis determined by the submittal of a complete program application.

The District will report program information in accordance with Community Air Protection program guidelines found at:

https://ww3.arb.ca.gov/msprog/cap/docs/cap_incentives_2019_guidelines.pdf.

Emission Reduction Targets

The goal of this measure is to replace 500 devices in South Central Fresno with an expected emission reduction of 1.56 tons per year. Residential wood-burning contributes 17.60 tons per year of PM2.5 towards area sources of emissions in the community of South Central Fresno, representing 7.8% of the total PM2.5 inventory in South Central Fresno. In Shafter, the goal of this measure is to replace 200 devices in the community with an expected emission reduction of 0.46 tons per year. Residential wood burning contributes 2.29 tons per year of PM2.5 towards area sources of emission in the community of Shafter, representing 1.2% of the total PM2.5 inventory in Shafter. During winter, residential wood burning is one of the largest sources of particulate pollution. Given the significant localized health impacts associated with residential wood smoke, reducing emissions from residential wood burning is a high priority.

The District will utilize an established Burn Cleaner Program emission reduction calculation methodology to calculate the emission reductions achieved from each completed project. The District's Burn Cleaner Program emission calculations are based on EPA's [Burn Wise calculation methodology](#) established for estimating emissions from fireplace and wood stove change-outs.

A project life of 20 years will be used when calculating emission reductions. This project life is based on the estimated life expectancy for properly maintained natural gas and certified wood-burning devices. The expected life of a natural gas burning device is estimated to be on average 20 years by the International Association of Certified Home Inspectors.

The necessary formulas to calculate the PM2.5 emission reductions and cost-effectiveness for a fireplace or wood stove change-out project are provided below.

Formula A-1: Estimated Annual PM2.5 Emissions from a Fireplace or Non-Certified Wood Stove (tons/yr)

$$\text{Annual PM2.5 Emissions (ton/yr)} = \frac{(\text{emission factor (lb/ton of wood burned)} * \text{annual wood usage (cords/yr)} * \text{wood density (ton/cord)})}{2,000 \text{ (lb/ton)}}$$

Formula A-2: Estimated Annual PM2.5 Emissions from a Certified Wood Stove (tons/yr)

$$\text{Annual PM2.5 Emissions (ton/yr)} = \frac{(\text{emission factor (lb/ton of wood burned)} * \text{annual wood usage (cords/yr)} * \text{wood density (ton/cord)} * (\text{Non-Certified Wood Stove \% Efficiency} / \text{Certified Wood Stove \% Efficiency}))}{2,000 \text{ (lb/ton)}}$$

Formula A-3: Estimated Annual PM2.5 Emission Reductions (tons/yr)

$$\text{Annual PM2.5 Emission Reductions (ton/yr)} = \text{Baseline annual PM2.5 emissions (ton/yr)} - \text{reduced technology annual PM2.5 emissions* (ton/yr)}$$

Formula A-4: Estimated Lifetime PM2.5 Emission Reductions (tons/yr)

$$\text{Lifetime PM2.5 emission reductions (ton/yr)} = \text{Project Life} * \text{annual PM2.5 Emission Reductions}$$

Formula A-5: Cost-Effectiveness of the PM2.5 Emission Reductions (\$/ton)

$$\text{Cost-Effectiveness (\$/ton)} = \text{Grant Amount (\$)} / \text{Lifetime PM2.5 emission reductions (tons/yr)}$$

The following tables summarize the data needed to calculate PM2.5 emission reductions for Burn Cleaner Program projects.

PM2.5 Emission Factors (lb/ton)	
Fireplace	253
Non-Certified Wood Stove	230.8
Certified Wood Stove	107
*Gas Stove	0.0

Wood Density (tons/cord)	
CA	1.04

% Efficiency for Wood Stove	
Non-Certified	54%
Certified	95%

Project Life (yr)	
Burn Cleaner	20

Exhibit A
Burn Cleaner Program Guidelines

VOUCHER GUIDELINES

HOW DOES THE PROGRAM WORK?

Participation in the Burn Cleaner Program occurs in three phrases:

- | | |
|----------------|--|
| PHASE 1 | Voucher Application – Submit a complete application and all required documents to the District for voucher approval. |
| PHASE 2 | Voucher Approved – Present your approved voucher to a participating program retailer and purchase and install your new device. |
| PHASE 3 | Voucher Redemption – Redeem your voucher by submitting a complete Claim for Payment Packet to the District, and the District will reimburse you for eligible costs, up to the approved voucher amount. |

For any questions about the program, please contact staff at (559) 230-5800, or by email at grants@valleyair.org.

REQUIREMENTS & ELIGIBILITY

- The replacement or modification of the open hearth fireplace or old wood/pellet device must result in the reduction of emissions.
- The old device must be in safe, operational condition at time of application submittal. If the old device is dismantled prior to application submittal, partially or in whole, the application may be deemed ineligible.
- **One voucher allowed per device address.**
- **Do not** make any non-refundable payments, disassemble your old device or install your new device until you receive a District Voucher.
- Old gas stoves, gas inserts, gas fireplaces, devices with a gas log or electric heating devices are **not eligible** for replacement through this program.
- New certified wood or pellet devices must be identified on the current list of EPA Certified Wood Heaters to be eligible for Burn Cleaner. For List of EPA Certified devices please visit <https://cfpub.epa.gov/oarweb/woodstove/index.cfm?fuseaction=app.search>
- New gas fireplaces must be certified as heater-rated, which are tested using the American National Standard ANSI Z21.88/ CSA 2.33 (Vented Gas Fireplace Heaters). Gas fireplaces that are designed exclusively for aesthetic and decorative use are **not eligible**.
- Old devices located in homes owned by local Public Housing Authorities are not eligible for replacement.
- Tenants in multi-unit residential complexes with more than two units are not eligible for low-income funding.
- The property where the device is to be installed must be located within the San Joaquin Valley (SVJ) air basin, which includes the following counties: San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings, Tulare and the SVJ portion of Kern County.
- Installation of a new device must be conducted by the contracted Retailer; a third-party contractor under the approval and supervision of the Retailer; or by a certified/licensed technician that is pre-approved by the District. Self-installation or installation by non-licensed contractor is not eligible under this program.
- New device must be purchased from a contracted retailer, for a list of eligible retailers visit www.valleyair.org/burncleaner.
- All old wood/pellet inserts and stoves replaced and removed through this program must be permanently destroyed by a licensed recycling/dismantling facility. Open-hearth fireplaces that have been replaced with new freestanding stoves must be made permanently inoperable by completely removing the fireplace structure or permanently sealing it, unless the new stove is installed within the existing fireplace. Temporary methods will not satisfy this requirement.
- Priority will be given to low-income applicants, those purchasing natural gas or eligible electric devices, and those that reside in an area without piped natural gas service. To be considered as low-income, applicants must complete and submit the Voucher Application and the Low-Income Eligibility Form for review. Forms are available at www.valleyair.org/burncleaner.
- The new device must remain installed at the device address for a minimum of three years.
- Incentive funding provided under this program is not for the repair of an existing unit.
- The old device must be currently in-use or have been used during the most recent Check Before You Burn wood-burning season to be eligible for replacement under the program.
- Electric heat pumps purchased through the program must be packaged or split systems that are permanently installed. Electric heat pumps are not the same as electric fireplaces. For more information about electric heat pumps, please visit: www.energy.gov/energysaver/heat-pump-systems. Electric fireplaces, air conditioners, portable devices, and other electric (resistance) heating devices are not eligible for funding under this program.
- The eligibility of the applicant to participate in the program is at the sole discretion of the District.
- Before and after photos are required, see page 4.

VOUCHER GUIDELINES *(Continued)*

INCENTIVE LEVELS

The most recent amendments to the District's Rule 4901 requires stricter residential wood-burning curtailments for three counties considered "Hot Spot" areas in the San Joaquin Valley: Madera, Fresno and the Valley Air Basin portion of Kern. Due to stricter curtailment thresholds and to encourage participation, enhanced incentives will be provided for eligible participants in those counties. The eligible incentive amount is based on the physical address ("Device Address" on application) of the old wood-burning device that will be replaced through the program.

INCENTIVE TYPE	LOCATION OF OLD DEVICE	ELIGIBLE NEW DEVICE TYPE	INCENTIVE LEVEL
Hot Spot Incentives	Madera, Fresno, or the Valley Air Basin portion of Kern County AND in a residential property that has access to piped natural gas	Natural Gas Insert/ Freestanding Stove	Up to \$2,500* + \$500 for eligible installation costs
		Electric Heat Pump	Up to \$4,000*
Standard Incentives	San Joaquin, Stanislaus, Merced, Kings, or Tulare County OR	Certified wood insert/freestanding stove	Up to \$1,000
		Certified pellet insert/freestanding stove	Up to \$1,000
	Madera, Fresno, or the Valley Air Basin portion of Kern County AND in a residential property that does not have access to piped natural gas	Natural Gas insert/ freestanding stove	Up to \$1,000 + \$500 for eligible installation costs
		Electric Heat Pump	Up to \$1,500
		Low-income	Additional \$1,500 for qualified applicants

**Regardless of income*

VOUCHER GUIDELINES (Continued)

DEVICE ELIGIBILITY

The old device must be located at a residence within the District's boundaries. Applicants must submit an application and obtain an approved voucher from the District prior to purchasing the new device. The eligibility of the new device is based on the old device type and the location of the old device.

Hot Spot Counties

If the old device is located in **Madera, Fresno, or the Valley Air Basin of Kern County**, the eligibility of new devices are limited to the following:

LOCATION OF OLD DEVICE	OLD DEVICE TYPE	NEW DEVICE TYPE		
		Certified Wood/Pellet <i>Insert, Freestanding Stove or Fireplace</i>	Natural Gas/Propane <i>Insert, Freestanding Stove or Fireplace</i>	Electric Heat Pump
Areas with Access to Natural Gas	Open Hearth Wood-burning Fireplace	✗	✓	✓
	Non-Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✗	✓	✓
	Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✗	✓	✓
	Natural Gas/Propane <i>Insert or Freestanding Stove</i>	✗	✗	✗
	Electric <i>Insert or Freestanding/Wall-mounted Fireplace</i>	✗	✗	✗
Areas without Access to Natural Gas	Open Hearth Wood-burning Fireplace	✓	✓	✓
	Non-Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✓	✓	✓
	Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✗	✓	✓
	Natural Gas/Propane <i>Insert, Freestanding Stove, Logs or Fireplace</i>	✗	✗	✗
	Electric <i>Insert or Freestanding/Wall-mounted Fireplace</i>	✗	✗	✗

Other Valley Air District Counties

If the old device is located in **San Joaquin, Stanislaus, Merced, Kings, or Tulare County**, the eligibility of new devices are limited to the following:

OLD DEVICE TYPE	NEW DEVICE TYPE		
	Certified Wood/Pellet <i>Insert, Freestanding Stove or Fireplace</i>	Natural Gas/Propane <i>Insert, Freestanding Stove or Fireplace</i>	Electric Heat Pump
Open Hearth Wood-burning Fireplace	✓	✓	✓
Non-Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✓	✓	✓
Certified Wood/Pellet <i>Insert or Freestanding Stove</i>	✗	✓	✓
Natural Gas/Propane <i>Insert, Freestanding Stove, Logs or Fireplace</i>	✗	✗	✗
Electric <i>Insert or Freestanding/Wall-mounted Fireplace</i>	✗	✗	✗

VOUCHER GUIDELINES (Continued)

BEFORE AND AFTER PHOTO GUIDELINES

Photo Guidelines

Before Photos

Two photos are required during the Voucher Application process (Phase 1) to determine eligibility.

- 1) First photo should be a close up of the inside of the device with all screen or doors open.
- 2) Second photo should clearly show the old device and the surrounding background from floor to ceiling. This photo will be compared to the after photo to confirm the old device has been replaced or modified.

PHOTOS MUST:

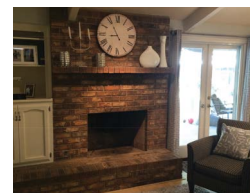
- a. Show device in its original location and have all original parts intact (i.e. panels, screens, etc.). For freestanding stoves, the Applicant must provide a photo with the pipe and ventilation system intact.
- b. Be taken before the installation of any parts for new device (i.e. new electrical outlets, etc).

Sample Photos

Photo 1



Photo2

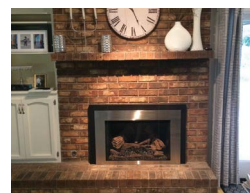


After Photo

One photo is required during the Claim for Payment process (Phase 3)

- 1) Photo should clearly show the new device and background.
 - a. Please provide an explanation if the surrounding is different (i.e. major reconstruction, refacing of fireplace or new location).

NOTE: Your claim may be delayed if staff cannot determine if the new device is in the same location as the old device.



PAYMENT PROCESS

Payment Options

Steps

Instant Reduction

Only available to qualified low-income applicants who purchase from a retailer offering the instant Reduction option. See Burn Cleaner Retailers List for retailers who provide this option.

- After receipt of an approved voucher, applicant purchases an eligible new device from a retailer participating in the Instant Reduction Option and only pays for the cost of the new device and installation that exceeds the voucher amount. Voucher amount is applied directly at point of purchase through the retailer to reduce the out-of-pocket cost.
- Applicant signs the voucher and gives the claim for payment packet to the retailer, who will submit it directly to the District for reimbursement of the reduced amount. For installations completed by a subcontractor (not retailer), applicant will need to submit a separate claim directly to the District for reimbursement of any remaining voucher amount.
- Applicant must ensure the claim to reimburse the retailer is properly completed, including but not limited to, signing all necessary paperwork, providing appropriate supporting documentation and resolving any issues pertaining to the purchase and installation of the new device.

Reimbursement

Available to all qualified applicants. See Burn Cleaner Retailers list for all contracted retailers.

- After receipt of an approved voucher, applicant purchases an eligible new device from participating program retailer and pays for the entire cost of the new device, including installation.
- After making full payment, applicant submits a completed claim for payment packet to the District for reimbursement to the applicant.

Exhibit B
Burn Cleaner Program Application

VOUCHER APPLICATION - Phase 1

All fields below are required unless otherwise indicated. Submitting an incomplete application will delay the processing of your application.

APPLICANT INFORMATION

First and Last Name

Mailing Address

City

State

Zip Code

Physical Address (If different from above)

City

State

Zip Code

Device Address (If different from above)

City

State

Zip Code

County of Device Address (check one)

- San Joaquin
 Stanislaus
 Merced
 Madera
 Fresno
 Kings
 Tulare
 Kern (Valley portion)

Primary Phone (required)

E-mail Address (optional)

Check here if you prefer to have your voucher emailed

Applicant Status (check one)

I am the homeowner/property owner purchasing for "Device Address" above.

I am a tenant purchasing for "Device Address" above. **(Additional docs req.)**

Applicant Type (check one)

Standard Application

Low-Income Application **(Additional docs req.)**

OLD DEVICE INFO

ESTIMATED ANNUAL WOOD OR PELLET USAGE OF OLD DEVICE (check one)

Approximate Wood Usage in **cords**:

- 1/4
 1/2
 1
 2
 3
 4
 5
 If more than 5, identify here: _____

Approximate Pellet Usage in **pounds (lbs)**:

- 500
 1000
 1500
 2000
 3000
 4000
 5000
 If more than 5000, identify here: _____

OLD DEVICE TYPE (check one)

NOTE: Older gas burning devices and electric heating devices are ineligible for this program

Wood	Pellet	Other
<input type="checkbox"/> Certified insert	<input type="checkbox"/> Certified insert	<input type="checkbox"/> Open-hearth fireplace
<input type="checkbox"/> Non-certified insert	<input type="checkbox"/> Non-certified insert	<input type="checkbox"/> Wood-burning firebox
<input type="checkbox"/> Freestanding certified stove	<input type="checkbox"/> Freestanding certified stove	
<input type="checkbox"/> Freestanding non-certified stove	<input type="checkbox"/> Freestanding non-certified stove	

Does the house have access to piped natural gas? Yes No

NEW DEVICE INFO

NEW DEVICE TYPE (check only one under HOT SPOT or STANDARD New Device Options)

HOT SPOT New Device Options

New devices that are installed in residential properties that have access to piped-in natural gas in Madera, Fresno or Kern County.

Gas

- Insert
 Freestanding stove
 Fireplace **(Make and Model Required)**

Make: _____
Model: _____

Electric

- Heat Pump

STANDARD New Device Options

New devices that are installed in non-hot spot counties or residential properties anywhere in the Valley that do not have access to piped-in natural gas.

Wood

- Certified insert
 Freestanding certified stove

Gas

- Insert
 Freestanding stove
 Fireplace

(Make and Model Required)

Make: _____
Model: _____

Pellet

- Certified insert
 Freestanding certified stove

Electric

- Heat Pump

RETAILER INFO

Applicants may visit any retailer participating in the Burn Cleaner program and are not required to choose a retailer at the time of application. If you are working with a retailer, please provide their information below. The District may contact the retailer you listed below regarding your application.

Retailer Name	Sales Representative

PHOTOS

Two pre-installation photos are required with this application.

Photo 1 - Must show the inside of the unmodified device/hearth, with all doors/screens open.

Photo 2 - Must be taken from floor to ceiling to show the old device/hearth with all original parts intact and surrounding structures.

See *Voucher Guidelines* for more information.

Photo Samples (DO NOT FAX)



Photo 1



Photo 2

AGREE & CERTIFY

By signing this application, I certify that I have read, understand and will adhere to the Burn Cleaner Program Voucher Guidelines and agree to all the following:

- I understand that self-installation is not allowed and the installation of the new device must be conducted by the contracted retailer; a third-party contractor under the approval and supervision of the retailer; or by a certified technician that is pre-approved by the District.
- I understand that submission of this voucher application **does not guarantee** incentive funding for the new device.
- I understand that it is my responsibility to verify that the new device is eligible under the program guidelines. New wood or pellet devices must be on the current list of EPA Certified Wood Heaters and new gas fireplaces must meet ANSI z21.88/CSA2.33.
- I will be removing an operable old device or modifying an open hearth fireplace at the device address specified on this voucher application.
- If applicable, I agree to surrender my old device to a licensed recycling/dismantling facility or to the participating retailer to dispose of at a licensed recycling/dismantling facility within **90 days** of installation of the new device. If I undertake the responsibility of disposing my old device, I agree to submit a dated receipt and certification from the dismantler/recycler that my old device will be permanently destroyed.
- I understand that if I install the new device in a location other than what is identified in the pre-installation photos at the device address, I must first contact District staff to receive approval and I must still render the old device permanently inoperable. At the time of claim, where I will be seeking reimbursement for the completion of my project, I will be required to provide additional documentation, such as additional photos, to confirm that the location of the old device can no longer service a wood-burning device.
- I understand that the selection of a Burn Cleaner retailer is completely my choice and the District does not endorse, or is not in partnership with any Burn Cleaner program retailers or installers and any such issues arising from the purchase or installation of the new device is between the applicant and the retailer or installer. The District will not be held liable for any circumstances or events that occur between the applicant and retailer or installer. Participating retailers are independent contractors; they are not officers, representatives, agents, servants, employees, partners, associates, etc. of the District.
- I understand that this is a reimbursement program and I will not be reimbursed until the new unit is paid in full, completely installed, and a complete Claim for Payment packet is submitted to the District. For low-income applicants who are eligible for the Instant Reduction option, please see page 2 of the Voucher Guidelines for payment processing.
- **I have not made any non-refundable payments towards the purchase of the new device or disassembled my old device, and will not install the new device until I have received an approved voucher from the District.**

Printed Name of Applicant	Applicant Signature (electronic signatures not accepted)	Date
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CHECKLIST - Phase 1

You are almost done!

Please submit the following with this application for consideration:

- Two Pre-installation photos (*choose one*)
 - Attached to App. Emailed Sent by Retailer
- If applicable, Low-Income Documents
- If applicable, Standard Tenant Documents

When complete, please submit your application packet via mail, email or fax to the Valley Air District:

Mail San Joaquin Valley Air Pollution Control District
Attention: Burn Cleaner Staff
1990 East Gettysburg Ave., Fresno, Ca 93726-0244

E-mail grants@valleyair.org
(**Subject line must identify your name and device address**)

Fax (559) 230-6112 (**Faxed photos are not accepted**)

Questions? (559) 230-5800

Register Your New Device!

After you have installed your new wood or pellet device, take advantage of more burn days by registering it at www.valleyair.org/CBYBregistration. (*Does not apply to gas only or electric devices*)