



San Joaquin Valley Air Pollution Control District AB 617 Community Emission Reduction Program

Zero-Emission Landscaping Equipment Voucher Program Plan

***Arvin/Lamont Community
South Central Fresno Community
Stockton Community
Shafter Community***

Project Identification

South Central Fresno, Shafter and Stockton Communities

LG.2: INCENTIVE PROGRAM FOR THE REPLACEMENT OF COMMERCIAL LAWN AND GARDEN EQUIPMENT

Arvin/Lamont Community

MEASURE 2.B COMMERCIAL LAWN AND GARDEN EQUIPMENT

This is a Community Identified Project included and prioritized in the California Air Resources Board (CARB) and District adopted Arvin/Lamont, South Central Fresno, Stockton, and Shafter Community Emission Reduction Programs (CERP). The Zero-Emission Landscaping Equipment Voucher Program is part of [California Climate Investments](#), a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment – particularly in disadvantaged communities.

This measure will reduce NOx and PM2.5 emissions from commercial lawn equipment by providing incentives to commercial-scale landscape maintenance providers for the replacement of their existing gas-or diesel-powered landscape maintenance equipment with new electric landscape maintenance equipment. In addition, the program provides incentive funds for additional batteries and chargers to ensure that the equipment is capable of operating for a full day of work.

Community Support

This measure received support from the Arvin/Lamont, South Central Fresno, Stockton, and Shafter Community Steering Committees and was included in each of the adopted Community Emission Reduction Programs. Information about the Steering Committees is included below:

- (1) Name(s) of the community group(s):**
 - a. Arvin/Lamont Steering Committee [Map](#)
 - b. South Central Fresno Steering Committee [Map](#)
 - c. Shafter Steering Committee [Map](#)
 - d. Stockton Steering Committee [Map](#)
- (2) Purpose of community group(s)**
 - a. AB617 Community Engagement and Public Input
- (3) Total number of members in the community group(s)**
 - a. Arvin/Lamont – 63 members
 - b. South Central Fresno – 35 members
 - c. Shafter – 29 members
 - d. Stockton – 39 members
- (4) Date(s) of formation/establishment**
 - a. Arvin/Lamont – February 2021
 - b. South Central Fresno – December 2018
 - c. Shafter – December 2018
 - d. Stockton – January 2020
- (5) A description of the decision-making process must be included.**
 - a. Arvin/Lamont Steering Committee [Charter](#) and [Voting Process](#)
 - b. South Central Fresno Steering Committee [Charter](#) and [Voting Guide](#)
 - c. Shafter Steering Committee [Charter](#)
 - d. Stockton Steering Committee [Charter](#) and [Voting Process](#)
- (6) Community Support Demonstration**
 - a. Arvin/Lamont [CERP](#)
 - i. [Steering Committee Meetings](#)
 1. [March 23rd, 2022](#) CERP Measure Development Exercise
 2. [April 27th, 2022](#) CERP Measure Development Exercise
 3. [May 3rd, 2022](#) CERP Strategy Prioritization Exercise Results
 4. [May 25th, 2022](#) CERP Strategy Prioritization Exercise Results
 5. [June 6th, 2022](#) CERP Proposition Voting
 - b. South Central Fresno [CERP](#)
 - i. [Steering Committee Meetings](#)
 1. [May 30th, 2019](#) CERP Measure Development Exercise
 2. [June 12th, 2019](#) CERP Strategy Prioritization Exercise
 3. [July 24th, 2019](#) CERP Measure Development Discussion
 4. [August 14th, 2019](#) CERP Strategy Prioritization Exercise Results
 5. [August 27th, 2019](#) CERP Measure Development/Implementation
 6. [September 4th, 2019](#) CERP Strategy Prioritization Exercise Results
 7. [February 9th, 2022](#) CERP Measure Development Discussion
 - c. Shafter [CERP](#)
 - i. [Steering Committee Meetings](#)
 1. [July 22nd, 2019](#) CERP Measure Development Discussion
 2. [September 9th, 2019](#) CERP Measure Development

3. [October 21st, 2019](#) CERP Measure Development Exercise
 4. [December 13th, 2021](#) CERP Measure Development Exercise
 5. [February 14th, 2022](#) CERP Strategy Prioritization Exercise Results
 6. [May 9th, 2022](#) CERP Measure Development Exercise
 7. [March 13th, 2023](#) CERP Measure Development
- d. Stockton [CERP](#)
- i. [Steering Committee Meetings](#)
 1. [October 7th, 2020](#) CERP Measure Development Discussion
 2. [November 18th, 2020](#) CERP Strategy Prioritization Exercise
 3. [March 3rd, 2021](#) CERP Proposition Voting
 4. [June 2nd, 2021](#) CERP Measure Development/Implementation
 5. [January 5th, 2022](#) CERP Measure Development Exercise
 6. [June 1st, 2022](#) CERP Measure Development
 7. [January 4th, 2023](#) CERP Measure Development Discussion
 8. [January 3rd, 2024](#) CERP Measure Development Discussion

Mechanism for Informing Community

Once this measure is approved by CARB and available for implementation, the measure will be discussed at Community Steering Committee (CSC) meetings in addition to outreach activities to inform residents of the program and requirements for participation. The outreach conducted has and will continue to be the following:

- Social media
- Mailers
- Print ads
- Press releases and press events
- Events, town halls, webinars etc.
- Other ideas as brought up by committee

Additionally, the District and CSC for each community have jointly developed a tool to track progress of each measure adopted within the CERP;

- South Central Fresno Community [tracker](#)
- Shafter Community [tracker](#)
- Stockton Community [tracker](#)
- Arvin/Lamont Community [tracker](#)

The tracker for each community is updated monthly and includes updates such as number of projects contracted, funding allocated, project-associated benefits to the community, and other information specific to each measure. The trackers are shared directly with members of each CSC community ahead of regularly scheduled CSC meetings and are available on the community webpage in both English and Spanish.

Participant Requirements

(A) Zero-Emission Landscaping Equipment (ZELE) Voucher Program Eligibility

The ZELE program guidelines are attached to this program plan as Exhibit A. In implementing this CERP measure, the District will follow existing program guidelines and eligibility criteria. Eligible participants include business entities and public agencies located within Arvin/Lamont, South Central Fresno, Stockton or Shafter communities. Business entities must be business or non-profit organizations that provide commercial scale landscape maintenance in-house, or as a service to residential neighborhoods, business locations and other communities. Public agencies must be cities, special districts, municipalities, school districts, etc. that perform commercial scale landscape maintenance in-house. Any sectarian or denominational school, or any school not under the exclusive control of the officers of the public schools are not eligible. Entities must also currently use gas- or diesel-powered professional landscape maintenance equipment and conduct 100% of their daily maintenance operations within the geographic area of the San Joaquin Valley Air Basin. Participants must submit an application with supporting document to the District and obtain an approved voucher prior to purchasing their new battery-powered equipment.

(B) Participant Requirements

The ZELE program application is attached to this program plan as Exhibit B. A certification section is included in the application and details participant requirements. Participation in the program occurs in five steps: Voucher Application, Voucher Approval, New Equipment Purchase, Claim for Payment and Equipment Ownership.

- (1) **Voucher Application:** Participant must submit a complete and signed voucher application for each piece of eligible equipment, a completed first page of IRS Form W-9, and one of the following documents depending on applicant type:
 - a. **Public Agencies:** Resolution from the applicant's governing body (i.e., City Council or County Board of Supervisors). In lieu of a resolution, applicant can submit a formal letter/documentation from the agency which identifies the individual and/or title that can submit an application and enter into an agreement with the District. This letter/documentation must be signed by a duly authorized official within the agency that has the authority to make financial decisions. The individual/title identified on the resolution or letter/documentation must match the signing authority listed on the application.
 - b. **Business Entities:** Verification that the business is currently in operation and has been for the two years prior to application

submittal. Acceptable documentation includes, but is not limited to, one of the following:

- i. Copy of a valid business license, covering the past 24 months from the date of application submittal; or
- ii. C-27-Landscape Contractors License Number; or
- iii. Identification number assigned to a business entity by the California Secretary of State at the time of registration
- iv. Documentation of an approved Clean Off-Road Equipment (CORE) program application for professional landscape equipment (voucher or approval letter).
- v. The District maintains the discretion to accept other documentation to demonstrate applicant as a commercial landscape maintenance provider.

- (2) **Voucher Approval:** District staff will review submitted voucher application and supporting documentation for eligibility. If approved:
- a. A ZELE Program voucher will be issued to the applicant. The voucher will identify the equipment to be purchased and the eligible funding.
 - b. A Claim for Payment Form will be included with the voucher. To seek reimbursement for eligible funds, the applicant must complete and sign the Form.

- (3) **New Equipment Purchase:** Once the participant receives their approved voucher, participant may purchase their new battery-powered equipment and destroy the old equipment.
- a. The purchase of the new equipment must be made within the execution and expiration dates identified on the voucher. Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible cost.
 - b. Within **30 calendar days** from the date of purchase of the new equipment, participants must surrender their old equipment to an approved dismantler for permanent destruction.
 - i. For a list of participating dismantling facilities visit valleyair.org/ZELE.
 - ii. Contact the dismantling facility to verify its requirements for submittal of old equipment (i.e., fluids drained, etc.) prior to taking it to the facility.
 - iii. The dismantler will provide the participant with a Destruction Verification Form (DVF) at the time the old equipment is received, which is proof that the participant has properly submitted their old equipment for permanent destruction. The DVF is required for the claim for payment packet for reimbursement.

- (4) **Claim for Payment:** Once the participant has purchased and surrendered their old eligible equipment, they may submit a claim for

payment packet to the District to redeem their voucher. The claim for payment packet must be submitted within **30 days** from the purchase date of the new equipment. A complete claim packet is required as part of the voucher redemption process and must include the following:

- a. Signed and completed Claim for Payment Form
- b. Signed Voucher
- c. Signed and completed Distruction Verification Form obtained from participating dismantling facility.
- d. Copy of the sales invoices or receipts for the new electric equipment, batteries and chargers purchased.

District staff will review the submitted claim for payment packet and reimburse the participant for eligible costs, up to the approved voucher amount.

- (5) **Equipment Ownership:** Participants must maintain ownership and operation of new equipment for a minimum of 36 months from the date of purchase.

Funding Amounts

The approved CERPs provide for the following funding amounts for each community.

Community	Funding Allocation
Arvin/Lamont	\$150,000
Shafter	\$40,000
Stockton	\$100,000
South Central Fresno	\$75,000

This funding would benefit entities, such as schools in disadvantaged and low-income communities, as well as commercial lawn care providers, servicing those public schools.

Table 1 summarizes the eligible new equipment types and incentive amounts available to commercial lawn care providers in the Arvin/Lamont, South Central Fresno, Stockton and Shafter communities through the ZELE Voucher Program. These funding levels represent the maximum incentive amounts based on the type of eligible new equipment to be purchased by the participant, and include the cost of additional batteries and chargers. Applicants that are not small businesses or public agencies must pay a minimum 15% cost share for eligible costs. Maximum funding amounts may be reduced for these applicants to ensure the 15% cost share requirement is met. Enhanced funding levels are available for public schools located within the selected AB 617 Communities of Arvin/Lamont, Shafter, Stockton and South Central Fresno. These public schools can receive 100% of the purchase price of up to 2 batteries and 1 charger per piece of new-all electric equipment purchased.

Table 1. Eligible Incentive Amounts by Equipment Type

EQUIPMENT TYPE	MAXIMUM AMOUNT PER EQUIPMENT
Edgers, String Trimmers, Hedge Trimmers, Chainsaw, Pole Saws and Brushcutters	Up to \$700
Leaf Blowers and Vacuums	Up to \$1,400
Walk-behind Mowers	Up to \$1,500
Ride-on/ Stand-ride Mowers	Up to \$15,000
Additional Batteries and Chargers (for public schools in selected AB617 Communities of Arvin/Lamont, Shafter, South Central Fresno, and Stockton only)	100% of purchase price for up to two (2) batteries and one (1) charger per piece of equipment purchased
Applicants that are not small businesses or public agencies must pay a minimum 15% cost share of eligible costs. Maximum funding amount may be reduced to ensure 15% cost share requirement is met.	

*Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible cost.

A project life of 3 years will be used as the project life for the replacement of old gas powered lawn and garden equipment. This project life is based on the 36 month new electric equipment usage requirement of Carl Moyer Memorial Air Quality Standards Attainment Program Chapter 9: Lawn and Garden Equipment Replacement Program

Project Selection and Reporting Requirements

Projects will be approved on a first come, first served basis determined by the submittal of a complete program application.

The District will report program information in accordance with Community Air Protection program guidelines found at:

https://ww3.arb.ca.gov/msprog/cap/docs/cap_incentives_2019_guidelines.pdf.

Emission Reduction Targets

The goal of this measure is to reduce NOx and PM2.5 emissions from commercial landscaping operations by replacing 6 pieces of existing commercial grade gas powered lawn and garden equipment with battery powered zero emission models in the Arvin/Lamont Community, 30 similar pieces of equipment in the Shafter Community, 5 similar pieces of equipment in the Stockton community and 60 similar pieces of equipment in South Central Fresno. Emissions from commercial lawn care equipment in the Arvin/Lamont, South Central Fresno, Stockton and Shafter communities, directly impact equipment operators and community residents. Emission reductions for this program will be based on the Carl Moyer Memorial Air Quality Standards Attainment

Program methodology Chapter 9: Lawn and Garden Equipment Replacement project
emission reductions <https://ww2.arb.ca.gov/guidelines-carl-moyer>.

Zero-Emission Landscaping Equipment Voucher Program
Exhibit A: Program Guidelines

ZELE VOUCHER PROGRAM GUIDELINES

The Zero-Emission Landscaping Equipment Voucher Program (*ZELE*) provides incentives for the replacement of existing gas- or diesel-powered landscape maintenance equipment with new electric landscape maintenance equipment. To receive a voucher, an applicant must submit a complete application packet as described in the steps of the Program Process section. **Please DO NOT purchase or dispose** of any eligible equipment until you have received an approved voucher from the District for your project.

ELIGIBLE ENTITIES

- **Business Entities:** Landscape businesses providing service to residential neighborhoods, business locations and other communities, or businesses and non-profit organizations that provide commercial scale landscape maintenance in-house. Equipment used on an applicant's personal residential property does not constitute commercial scale landscape maintenance.
- **Public Agencies:** Cities, special districts, municipalities, school districts, etc., that provide commercial scale landscape maintenance in-house. Any sectarian or denominational school, or any school not under the exclusive control of the officers of the public schools are not eligible.

ELIGIBLE ENTITIES MUST

- Be located within the geographic area of the San Joaquin Valley Air Basin, which includes the following counties: San Joaquin, Stanislaus, Merced, Madera, Fresno, Kings, Tulare, and the San Joaquin Valley portion of Kern.
- Conduct 100% of its landscape maintenance operations within the geographic area of the San Joaquin Valley Air Basin.
- Currently use gas- or diesel-powered professional landscape maintenance equipment in daily operations.
- For the past two years prior to submitting an application, have owned and operated the old gas- or diesel-powered equipment listed on their application within the geographic area of the San Joaquin Valley Air Basin.

ELIGIBLE EQUIPMENT FUNDING

Funding levels are identified in the table below grouped by equipment type and include the cost of additional batteries and chargers. Applicants that are not small businesses or public agencies must pay a minimum 15% cost share for eligible costs. Maximum funding amounts may be reduced for these applicants to ensure the 15% cost share requirement is met. Enhanced funding levels are available for public schools located within the selected AB 617 Communities of Shafter, South-Central Fresno, Arvin/Lamont, and Stockton. These public schools can receive 100% of the purchase price of up to 2 batteries and 1 charger per piece of new all- electric equipment purchased. Please visit community.valleyair.org to see if you qualify.

EQUIPMENT TYPE	MAXIMUM AMOUNT PER EQUIPMENT
<i>Edgers, String Trimmers, Hedge Trimmers, Chainsaws, Pole Saws and Brushcutters</i>	Up to \$700
<i>Leaf Blowers and Vacuums</i>	Up to \$1,400
<i>Walk-behind Mowers</i>	Up to \$1,500
<i>Ride-on/Stand-ride Mowers</i>	Up to \$15,000
<i>Additional Batteries and Chargers (for public schools in selected AB 617 Communities of Shafter, South Central Fresno, Arvin/Lamont, and Stockton only)</i>	<i>100% of purchase price for up to two (2) batteries and one (1) charger per piece of equipment purchased</i>

Applicants that are not small businesses or public agencies must pay a minimum 15% cost share of eligible costs. Maximum funding amount may be reduced to ensure 15% cost share requirement is met.

** Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible costs.*

ZELE VOUCHER PROGRAM GUIDELINES

NEW ELIGIBLE ELECTRIC EQUIPMENT MUST BE

- Same type of equipment as the old. Replacement of old equipment is required to be like-for-like and one-for-one (i.e., one old gas edger for one new electric edger, etc.).
 - » Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible costs.
- Purchased from a manufacturer-authorized retailer or dealer.
- Electric, battery-powered.
- New, not previously owned or used. Reconditioned and refurbished equipment are considered used and are not eligible for purchase.
- Purchased with a power head.
 - » Attachments without a power head are ineligible, and manual equipment without an engine are not eligible.
 - » Combo kits with one power head and multiple attachments, or bundles/packages that include two or more pieces of equipment, will be considered as one piece of equipment.

INELIGIBLE EQUIPMENT

- Equipment not listed on the funding table are ineligible to be replaced.
- Old equipment that has not been owned and operated for the past two years by the applicant.
- New electric equipment, battery or charger purchases made prior to the voucher execution date are ineligible for reimbursement.
- Corded-electric equipment cannot be purchased as new replacement equipment.
- Purchase of a battery and/or a charger cannot be purchased without equipment.
- Equipment used on an applicant's personal residential property. For information about the District's Residential Rebate Program visit www.valleyair.org/CGYM.
- These types of equipment are not eligible to be replaced:
 - » Manual equipment without an engine.
 - » Tractors used to pull landscape maintenance equipment.
 - » Tow-behind landscape maintenance equipment.

GENERAL REQUIREMENTS

- Funding for this program is not a rebate. The applicant must not purchase any new equipment prior to obtaining an approved voucher from the District or their project may be deemed ineligible. Applicants are encouraged to wait to dispose of any old equipment until receiving an approved voucher.
- All applications will be considered for funding on a first-come, first-serve basis, and if deemed eligible, will be funded in the order received until program funds are exhausted.
- Submittal of an application does not guarantee funding. Eligibility of the application is determined at the sole discretion of the District. Applications that do not meet the intent and/or eligibility of the program will be deemed ineligible.
- Multiple applications may be submitted throughout the year by the same applicant.
- All additional co-funding sources and discounts applied to the new electric equipment purchase must be disclosed at time of application.
- The District reserves the right to recoup any funding provided to the applicant and/or pursue any other legal actions deemed appropriate if, by the District's determination, the applicant did not provide accurate information, and/or fails to meet the intent or requirements of the program.
- Small businesses and public agencies do not need to meet the 15% cost share requirement. The following definitions will be applied to applicants to determine their eligibility:
 - » **Small business** means an independently owned and operated business that is not dominant in its field of operation, the principal office of which is located in California, the officers of which are domiciled in California, and which, together with affiliates, has 100 or fewer employees, and average annual gross receipts of ten million dollars (\$10,000,000) or less over the previous three years, or is a manufacturer, as defined in subdivision (c), with 100 or fewer employees. Commencing January 1, 2019, the average annual gross receipts threshold shall be fifteen million dollars (\$15,000,000). ([Gov. Code § 14837\(d\)\(1\)\(A\)](#))
 - » **Public agency** means but is not limited to State of California, metropolitan, county, city, district, multi-county special district (e.g. water district), public school district, public university, public college, public authority, public agency, public corporation, another state government, the federal government, or any other subdivision or agency of a state government or the federal government. ([CARB CARL Moyer Guidelines](#))

ZELE VOUCHER PROGRAM GUIDELINES

PROGRAM PROCESS

STEP 1: Submit a completed application along with the following supporting documentation:

1. Completed first page of IRS Form W-9
www.irs.gov/forms-pubs/about-form-w-9
2. One of the following documents depending on applicant type:
Business Entities: Verification that the business is currently in operation and has been for the two years prior to application submittal. Acceptable documentation includes, but is not limited to the following:
 - » Copy of a valid business license, covering the past 24 months from the date of application submittal; or
 - » C-27-Landscape Contractors License Number; or
 - » Identification number assigned to a business entity by the California Secretary of State at the time of registration
 - » Documentation of an approved Clean Off-Road Equipment (CORE) program application for professional landscape equipment (voucher or approval letter).
 - » The District maintains the discretion to accept or request other documentation to demonstrate applicant as a commercial landscape maintenance provider and meets the intent of the program.

Public Agencies: Resolution from the applicant's governing body (i.e., City Council or County Board of Supervisors). In lieu of a resolution, applicant can submit a formal letter/documentation from the agency which identifies the individual and/or title that can submit an application and enter into an agreement with the District. This letter/documentation must be signed by a duly authorized official within the agency that has the authority to make financial decisions. The individual/title identified on the resolution or letter/documentation must match the signing authority listed on the application.

STEP 2: Receive a Voucher and Claim for Payment Form from the District

1. The District will review submitted applications and supporting documentation for eligibility. If approved:
 - » A ZELE Voucher will be issued. The voucher will identify the equipment to be purchased and the eligible funding.
 - » A Claim for Payment Form will be provided and must be completed and signed by the applicant to be reimbursed for eligible funding.

STEP 3: Purchase your new electric equipment and destroy your old equipment

1. Purchase the new equipment identified on the voucher within the execution and expiration dates. Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible costs.
2. Obtain a Destruction Verification Form (DVF) from a participating dismantling facility:
 - » Within **30 calendar days** from the date of purchase of the new equipment, take your old gas- or diesel-powered equipment to a participating dismantling facility.
 - » For a list of participating dismantling facilities visit valleyair.org/ZELE.
 - » Contact the dismantling facility to verify its requirements for submittal of old equipment (i.e., fluids drained, etc.) prior to taking it to the facility.
 - » Verify that the dismantling facility has completed and signed the DVF. The DVF is proof that you have properly submitted your old equipment for permanent destruction.

STEP 4: Submit a Claim for Payment Packet for reimbursement within 30 days from the purchase date of the new equipment:

1. Signed and completed Claim for Payment Form.
2. Signed Voucher.
3. Signed and completed DVF obtained from participating dismantling facility.
4. Copy of the sales invoice or receipt for the new electric equipment, batteries and chargers purchased.

STEP 5: Own and operate your new equipment

Own and operate the new electric equipment for a minimum of 36 months from the date of purchase.

The Zero-Emission Landscaping Equipment Voucher Program is part of [California Climate Investments](#), a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy and improving public health and the environment particularly in disadvantaged communities.

Zero-Emission Landscaping Equipment Voucher Program
Exhibit B: Application

ZELE VOUCHER PROGRAM APPLICATION

Please fill out this form completely and as accurately as possible. To be eligible for a voucher, do not purchase your new equipment before receiving a voucher from the District. **If replacing more than one piece of equipment, please submit a single page one (1) and two (2) and a separate page three (3) for each piece of equipment.**

APPLICANT INFORMATION

Select Applicant Type **Application #** **Date Received**

Business Entity: Landscape business providing service to residences and/or businesses, or a business performing commercial scale in-house landscape maintenance
Are you a small business (*see guidelines for definition*)? Yes No

Public Agency: Performs commercial scale in-house landscape maintenance

Please describe landscape tasks performed and type of locaton where performed (*i.e. Landscape maintenance for homes*):

Organization Name (*as it appears on IRS Form W-9*)

County of where operation is located (*check all that apply*)

San Joaquin Stanislaus Merced Madera Fresno Kings Tulare Kern (*Valley portion*)

Physical Address of Organization City State Zip Code

Mailing Address of Organization (*as it appears on IRS Form W-9*) City State Zip Code

Primary Contact Name Title

E-mail (*optional*) *Check here if you prefer your voucher emailed* Primary Phone Alternate Phone

Signing Authority Name (*if different from above*) Title

Signing authority must be a duly authorized official within the business entity that has the authority to make financial decisions (i.e., President, Chief Financial Officer, Mayor, City Manager, Superintendent, etc.).

CERTIFICATION

By signing below, I certify that I have read, understand and will adhere to the Zero-Emission Landscaping Equipment Voucher Program (ZELE) guidelines and agree to all of the following:

- *The information provided in the application and supporting documents is true and correct and meets the minimum requirements of the ZELE Program.*
- *I understand that an incomplete or illegible application may be immediately rejected, and I will be notified.*
- *I am an individual that resides within the District boundaries or a business or public agency whose principal place of business is physically located within the District boundaries.*
- *I have not purchased the new equipment that I am seeking funding for prior to applying to this program. I understand I must receive an approved program voucher from the District prior to purchasing the new equipment, or my project may be deemed ineligible. Applicants are encouraged to wait to dispose of any old equipment until receiving an approved voucher.*
- *I have owned and operated the equipment listed under the Old Equipment section of this application, 100% within the District boundaries for the two years prior to submitting this application.*
- *The new, cordless zero-emission electric equipment I will purchase under this project will be owned and operated 100% within the boundaries of the District for a minimum of 36 months from the date of purchase and is not being acquired for resale.*
- *I agree to surrender the equipment listed under the Old Equipment section of this application to a participating dismantler within 30 days of purchasing my new equipment, and that failure to do so may result in my claim for payment being deemed ineligible.*

ZELE VOUCHER PROGRAM APPLICATION

CERTIFICATION (continued)

- I understand the submission of this application does not guarantee incentive funding for the new equipment. Eligibility of the application is determined at the sole discretion of the District. Applications not meeting the intent and/or eligibility of the program will be deemed ineligible.
- I understand as an applicant that incentive programs have limited funds and shall terminate upon depletion of program funding. Unless written notification is provided stating otherwise, all applications submitted to the District will remain active and will be funded in the order received.
- I have disclosed all additional co-funding sources and discounts that will be applied to my purchase.
- If I do not or cannot meet all program requirements as determined by the District, I shall repay the District a pro-rated portion, up to the full amount of my voucher.
- If applying as a small business, my signature means I fully meet the definition of a small business and I agree to provide the following information, if requested, to verify my small business status: total revenue, receipts, and sales reported to the Internal Revenue Service in your most recent filing. This information may be reported in Box 1c of IRS Form 1120, Box 1c of IRS Form 1065, or Box 3 of IRS Schedule C (Form 1040).
- The District is not in partnership with nor endorses any manufacturers or dealers. Any issues arising from the purchase of the new equipment is between applicant and the manufacturer or dealer. The District will not be held liable for any circumstances that occur between the applicant and the manufacturer or dealer.

Signature of Signing Authority

Date

CHECKLIST

Please submit the following items on this checklist for the application to be deemed complete for funding consideration.

- Completed application
- First page of [IRS Form W-9](#): The name identified on the W-9 must match the organization name on this application.
- One of the following documents depending on applicant type:
 - Business Entities:** Verification that the business is currently in operation. Acceptable documentation includes, but is not limited to, one of the following:
 - » Copy of a valid business license, covering the past 24 months from the date of application submittal; or
 - » C-27-Landscape Contractors License Number; or
 - » Identification number assigned to a business entity by the California Secretary of State at the time of registration
 - » Documentation of an approved Clean Off-Road Equipment (CORE) program application for professional landscape equipment (voucher or approval letter)
 - » The District maintains the discretion to accept other documentation to demonstrate applicant as a commercial landscape maintenance provider.
 - Public Agencies:** Resolution from the applicant's governing body (i.e., City Council or County Board of Supervisors). In lieu of a resolution, applicant can submit a formal letter/documentation from the agency which identifies the individual and/or title that can submit an application and enter into an agreement with the District. This letter/documentation must be signed by a duly authorized official within the agency that has the authority to make financial decisions. The individual/title identified on the resolution or letter/documentation must match the signing authority listed on the application.

STEPS & SUBMIT

PROGRAM PROCESS

- STEP 1** - Submit a complete application
- STEP 2** - Receive a Voucher from the District
- STEP 3** - Purchase your new equipment and destroy your old equipment
- STEP 4** - Submit a Claim for Payment Packet
- STEP 5** - Own and operate your new equipment for 36 months

When complete, please submit via:

MAIL

San Joaquin Valley Air Pollution Control District
Attention: ZELE Program Staff
1990 East Gettysburg Ave., Fresno, CA 93726-0244

E-MAIL:

grants@valleyair.org

FAX

(559) 230-6112

OR APPLY ONLINE AT www.valleyair.org/ZELE

ZELE VOUCHER PROGRAM APPLICATION

For each piece of old equipment please submit a separate page three (3).

OLD EQUIPMENT	Type of Equipment to be Disposed of (<i>check one only</i>)			
	<input type="checkbox"/> Edger	<input type="checkbox"/> Chainsaw	<input type="checkbox"/> Leaf Blower	<input type="checkbox"/> Walk-behind Mower
	<input type="checkbox"/> String Trimmer	<input type="checkbox"/> Hedge Trimmer	<input type="checkbox"/> Pole saw	<input type="checkbox"/> Leaf Vacuum
	<input type="checkbox"/> Stand-Ride Mower	<input type="checkbox"/> Brushcutter	<input type="checkbox"/> Ride-on Mower	
	Fuel Type <input type="checkbox"/> Gas <input type="checkbox"/> Diesel			
Equipment Specifics (<i>if known</i>)				
	Make	Model No.	Model Year	EPA Engine Family Name

NEW EQUIPMENT	New electric equipment purchased must be:		
	<ol style="list-style-type: none"> 1. The same type of equipment as that listed under the Old Equipment section of this application. Funding is one-to-one and type-for-type (i.e., one old gas edger for one new electric edger, etc.). <ul style="list-style-type: none"> » Additional batteries and chargers acquired as part of the new equipment purchase may be included in the total eligible costs. 2. Purchased from a manufacturer-authorized retailer or dealer. 3. Battery-powered electric and new, not previously owned or used. 4. Purchased with a power head. <ul style="list-style-type: none"> » Attachments without a power head are ineligible, and manual equipment without an engine are not eligible. » Combo kits with one power head and multiple attachments will be considered as one piece of equipment. 		

DISCLOSURE	Applicants must disclose if they are receiving or will be applying for additional funding for the purchase of the new equipment in this application. Please choose from one of the following:		
	<input type="checkbox"/> Yes, I have applied or will apply for funding from other sources, for the purchase of the new equipment listed in this application. List the Program name, Project/Reference Number, and Funding amount		
	Program Name(s)	Project/Reference #	Funding Amount(s)
<input type="checkbox"/> No, I have not applied and will not apply for funding from other sources.			