

**San Joaquin Valley Air Pollution Control District  
AB 617 Community Emission Reduction Program**

**Public Benefit New Alternative Fuel Vehicle Purchase  
Emission Reduction Program Plan  
March 16, 2022**

***South Central Fresno Community  
Shafter Community***

***PROJECT IDENTIFICATION***

***SOUTH CENTRAL FRESNO AND SHAFTER COMMUNITIES PF.1: PROVIDE INCENTIVES TO REPLACE OLDER PUBLIC FLEET VEHICLES WITH NEW, CLEAN-VEHICLE TECHNOLOGY***

This is a Community Identified Project included and prioritized in the California Air Resources Board (CARB) and District adopted South Central Fresno and Shafter Community Emission Reduction Programs (CERP). The Public Benefit Grants New Alternative Fuel Vehicle Purchase Program is part of [California Climate Investments](#), a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment – particularly in disadvantaged communities.

This measure will reduce Oxides of Nitrogen (NOx) and Particulate Matter (PM) emissions from public fleet vehicles by providing incentives for public agencies to purchase new, cleaner vehicles and equipment.

***COMMUNITY SUPPORT***

This measure received support from both the South Central Fresno and Shafter Community Steering Committees and was included in the adopted Community Emission Reduction Program.

- (1) Name(s) of the community group(s):**
  - a. South Central Fresno Steering Committee [Map](#)
  - b. Shafter Steering Committee [Map](#)
- (2) Purpose of community group(s)**
  - a. AB617 Community Engagement and Public Input
- (3) Total number of members in the community group(s)**
  - a. South Central Fresno – 34 members
  - b. Shafter – 27 members
- (4) Date(s) of formation/establishment**
  - a. South Central Fresno – December 2018
  - b. Shafter – December 2018
- (5) A description of the decision-making process must be included.**

- a. South Central Fresno Steering Committee [Charter](#)
- b. Shafter Steering Committee [Charter](#)
- (6) Community Support Demonstration**
  - a. South Central Fresno [CERP](#)
    - i. [Steering Committee Meetings](#)
      - 1. [June 12, 2019](#) CERP Development and Draft Strategies
      - 2. [June 26, 2019](#) Strategy Criteria Prioritization Exercise
        - a. [Prioritization Survey Results](#)
      - 3. [August 14, 2019](#) Written Strategy Comments & Suggestions
    - b. Shafter [CERP](#)
      - i. [Steering Committee Meetings](#)
        - 1. [October 21, 2019](#) Strategy Prioritization Exercise
        - 2. [November 4, 2019](#) Strategy Prioritization Exercise Results
      - ii. [January 13, 2020](#) Incentives Strategy Implementation Update
- (7) Ongoing Community Support Demonstration**
  - a. South Central Fresno [Meetings](#)
  - b. Shafter [Meetings](#)

### *MECHANISM FOR INFORMING COMMUNITY*

This measure will be discussed at Community Steering Committee meetings in addition to outreach activities to inform residents of the program and requirements for participation. The outreach conducted has and will continue to be the following:

- Targeted mailers to eligible agencies
- Press releases and press events
- Events, town halls, webinars etc.
- Other ideas as brought up by committee

Additionally, the District and CSC have jointly developed a tool to track progress of each measure adopted within the CERP. This tracker is updated monthly and includes updates such as number of projects contracted, funding allocated, project-associated benefits to the community, and other information specific to each measure. The tracker is shared directly with CSC members ahead of each regularly scheduled CSC meeting and is available on the community webpage in both English and Spanish.

### *PROGRAM REQUIREMENTS*

The Public Benefit Grants New Alternative Fuel Vehicle Purchase Program (Program) will be implemented in accordance to the guidelines attached to this program plan as Exhibit A, and will be used to provide incentive funding for this CERP measure. The application for the Program is attached to this plan as Exhibit B. The following outlines the main participant and vehicle eligibility criteria:

- The participant must:
  - Be a public agency, such as cities, counties, special districts, public educational institution, or any other public agency as defined by

- Government Code section 6252; or a community action agency established pursuant to the Economic Opportunities Act of 1964.
- Be located within the boundaries of the South Central Fresno or Shafter communities, or provide a direct service to either community.
  - Commit to a three year contract period and own and operate the funded vehicle(s) for the full term of the contract.
  - Purchase, own and operate the new vehicle or equipment for the full term of the contract. Leased vehicles are not eligible.
  - Maintain replacement value insurance for the new vehicle or equipment through the full term of the contract.
  - Submit annual reports to the District through the full term of the contract.
- The new vehicle or equipment must:
    - Be a new Original Equipment Manufacturer (OEM) electric, plug-in hybrid, or alternative fuel vehicle or equipment deemed eligible by District. Law enforcement agencies may apply for pursuit-rated hybrid police vehicles.
    - Have a Gross Vehicle Weight Rating (GVWR) less than or equal to 14,000 pounds.
    - For on-road vehicles, currently be approved for sale in the State of California under the California Air Resources Board (CARB) On-Road New Vehicle and Engine Certification Program. The new vehicle must have a current approved Executive Order (EO) issued by CARB. Other equipment, such as alternative fueled transport/utility carts, scooters, motorcycles, bicycles, etc. may be eligible.

### ***FUNDING AMOUNTS***

The approved CERPs include \$8,000,000 for the South Central Fresno community and \$100,000 in the Shafter community for the implementation of this measure. The funding for each community will provide for the purchase of up to 400 clean vehicles/equipment in the South Central Fresno community, and up to 5 clean vehicles/equipment in the Shafter community.

The Program allows for a maximum funding of \$20,000 per eligible vehicle/equipment.

### ***PROJECT SELECTION AND REPORTING***

Projects will be approved on a first-come, first-served basis until AB 617 Program funds become exhausted.

The District will report program information in accordance with Community Air Protection program guidelines found at:

[https://ww3.arb.ca.gov/msprog/cap/docs/cap\\_incentives\\_2019\\_guidelines.pdf](https://ww3.arb.ca.gov/msprog/cap/docs/cap_incentives_2019_guidelines.pdf).

## **EMISSION REDUCTION TARGETS AND BENEFITS**

The goal of this measure is provide for the purchase of up to 400 clean vehicles/equipment in the South Central Fresno community, and up to 5 clean vehicles/equipment in the Shafter community.

The District will utilize CARB established quantification methodologies for estimating emission reductions from on-road and off-road vehicle projects. Their methodologies can be found here [www.arb.ca.gov/cci-resources](http://www.arb.ca.gov/cci-resources).

- **On-Road:** Vehicle project calculations will utilize CARB's Benefits Calculator Tool for the Low Carbon Transportation Program On-Road Consumer-Based Incentive Projects CCI methodology to calculate the emission reductions achieved from each project.
- **Off-Road:** Vehicle project calculations will utilize CARB's Benefits Calculator Tool Funding Agricultural Replacement Measures for Emission Reductions (FARMER) Program CCI methodology to calculate the emission reductions achieved from each project.

A project life of 3 years will be used when calculating emission reductions. This project life is based on the expectation that the new vehicle will be operated for a minimum of 3 years.

**On-road Calculations:** Projected annual miles traveled will be gathered from each participant and will be used to calculate the estimated annual NO<sub>x</sub>, ROG and PM<sub>2.5</sub> emissions reductions from vehicles. The necessary formulas to calculate the NO<sub>x</sub>, ROG and PM<sub>2.5</sub> emission reductions and cost-effectiveness are provided below.

Formula A-1: Estimated Annual NO<sub>x</sub>, ROG and PM<sub>2.5</sub> Baseline Emissions (tons/yr)

Annual NO<sub>x</sub> Baseline Emissions (ton/year) =  
NO<sub>x</sub> emission factor (g/mi) \* annual miles traveled (mi/yr) / 907,200 (g/ton)

Annual ROG Baseline Emissions (ton/year) =  
ROG emission factor (g/mi) \* annual miles traveled (mi/yr) / 907,200 (g/ton)

Annual PM<sub>2.5</sub> Baseline Emissions (ton/year) =  
PM<sub>2.5</sub> emission factor (g/mi) \* annual miles traveled (mi/yr) / 907,200 (g/ton)

Formula A-2: Estimated Annual NOx, ROG and PM2.5 Reduced Emissions (tons/yr).

$$\begin{aligned} \text{Annual NOx Reduced Emissions (tons/year)} = \\ \text{NOx emission factor (g/mi)} * \text{annual miles traveled (mi/yr)} / 907,200 \text{ (g/ton)} \end{aligned}$$

$$\begin{aligned} \text{Annual ROG Reduced Emissions (tons/year)} = \\ \text{ROG emission factor (g/mi)} * \text{annual miles traveled (mi/yr)} / 907,200 \\ \text{(g/ton)} \end{aligned}$$

$$\begin{aligned} \text{Annual PM2.5 New Emissions (ton/year)} = \\ \text{PM2.5 emission factor (g/mi)} * \text{annual miles traveled (mi/yr)} / 907,200 \\ \text{(g/ton)} \end{aligned}$$

Formula A-3: Estimated Annual NOx, ROG and PM2.5 Emission Reductions (tons/yr)

$$\begin{aligned} \text{Annual NOx Emission Reductions (ton/yr)} = \\ \text{Annual NOx baseline emissions (ton/yr)} - \text{annual NOx new emissions} \\ \text{(tons/yr)} \end{aligned}$$

$$\begin{aligned} \text{Annual ROG Emission Reductions (ton/yr)} = \\ \text{Annual ROG baseline emissions (ton/yr)} - \text{annual ROG reduced} \\ \text{emissions (tons/yr)} \end{aligned}$$

$$\begin{aligned} \text{Annual PM2.5 Emission Reductions (ton/yr)} = \\ \text{Annual PM2.5 baseline emissions (ton/yr)} - \text{annual PM2.5 new emissions} \\ \text{(tons/yr)} \end{aligned}$$

Formula A-4: Estimated Annual Total Combined NOx, ROG and PM2.5 Emission Reductions (tons/yr)

$$\begin{aligned} \text{Annual Total Combined Emission Reductions (ton/yr)} = \\ \text{Annual NOx emission reductions (ton/yr)} + \text{Annual ROG emission} \\ \text{reductions (ton/yr)} + \text{annual PM2.5 emission reductions (tons/yr)} \end{aligned}$$

Formula A-5: Estimated Lifetime Total Combined NOx, ROG and PM2.5 Emission Reductions (tons)

$$\begin{aligned} \text{Lifetime total emission reductions (tons)} = \\ \text{Project life (yr)} * \text{Annual Total Combined Emission Reductions (tons/yr)} \end{aligned}$$

Formula A-6: Cost-Effectiveness of the Emission Reductions (\$/ton)

$$\text{Cost-Effectiveness (\$/ton)} = \text{Grant Amount (\$)} / \text{Lifetime total emission reductions (tons)}$$

**Off-road Calculations:** Projected annual hour usage will be gathered from each participant and will be used to calculate the estimated annual NOx, ROG and PM2.5 emissions reductions from equipment. The necessary formulas to calculate the NOx, ROG and PM2.5 emission reductions and cost-effectiveness are provided below.

Formula A-1: Estimated Annual NOx, ROG and PM2.5 Baseline Emissions (tons/yr)

$$\text{Annual NOx Baseline Emissions (ton/year)} = \text{SSI NOx emission factor (g/hr)} * \text{annual hours (hr/yr)} / 907,200 \text{ (g/ton)}$$

Or

$$\text{Diesel NOx (emission factor (g/bhp-hr) + deterioration product (g/bhp-hr))} * \text{horsepower (hp)} * \text{load factor} * \text{annual hours (hrs/yr)} / 907,200 \text{ (g/ton)}$$

$$\text{Annual ROG Baseline Emissions (ton/year)} =$$

$$\text{SSI ROG emission factor (g/hr)} * \text{annual hours (hr/yr)} / 907,200 \text{ (g/ton)}$$

Or

$$\text{Diesel ROG (emission factor (g/bhp-hr) + deterioration product (g/bhp-hr))} * \text{horsepower (hp)} * \text{load factor} * \text{annual hours (hrs/yr)} / 907,200 \text{ (g/ton)}$$

$$\text{Annual PM2.5 Baseline Emissions (ton/year)} =$$

$$\text{SSI PM10 emission factor (g/hr)} * \text{annual hours (hr/yr)} / 907,200 \text{ (g/ton)} * \text{SI PM Fraction (0.68/0.90) (PM2.5/PM10)}$$

Or

$$\text{Diesel PM10 (emission factor (g/bhp-hr) + deterioration product (g/bhp-hr))} * \text{horsepower (hp)} * \text{load factor} * \text{annual hours (hrs/yr)} / 907,200 \text{ (g/ton)} * \text{Diesel PM Fraction (0.92) (PM2.5/PM10)}$$

$$\text{Deterioration Product (g/bhp-hr)} =$$

$$\text{Deterioration rate (g/bhp-hr-hr)} * \text{total equipment activity (hrs)}$$

$$\text{Total equipment activity** (hrs)} =$$

$$\text{Annual hours (hrs/yr)} * \text{deterioration life (yrs)}$$

*\*\*Total equipment activity is limited to a maximum of 12,000 hours for diesel engines.*

Deterioration life (yrs) =

Expected first year of operation\*\* - baseline engine model year + (project life / 2)

*\*\*Expected first year of operation and baseline engine model year will be the same since an existing piece of equipment is not being replaced, only new equipment is being purchased.*

Formula A-2: Estimated Annual NO<sub>x</sub>, ROG and PM<sub>2.5</sub> Reduced Emissions (tons/yr).

Annual NO<sub>x</sub> Reduced Emissions (tons/year) =

NO<sub>x</sub> emission factor (g/hr) \* annual hours (hr/yr) / 907,200 (g/ton)

Annual ROG Reduced Emissions (tons/year) =

ROG emission factor (g/hr) \* annual hours (hr/yr) / 907,200 (g/ton)

Annual PM<sub>2.5</sub> Reduced Emissions (ton/year) =

PM<sub>10</sub> emission factor (g/hr) \* annual hours (hr/yr) / 907,200 (g/ton) \* LSI  
PM Fraction (0.68/0.90) (PM<sub>2.5</sub>/PM<sub>10</sub>)

Formula A-3: Estimated Annual NO<sub>x</sub>, ROG and PM<sub>2.5</sub> Emission Reductions (tons/yr)

Annual NO<sub>x</sub> Emission Reductions (ton/yr) =

Annual NO<sub>x</sub> baseline emissions (ton/yr) – annual NO<sub>x</sub> reduced emissions (tons/yr)

Annual ROG Emission Reductions (ton/yr) =

Annual ROG baseline emissions (ton/yr) – annual ROG reduced emissions (tons/yr)

Annual PM<sub>2.5</sub> Emission Reductions (ton/yr) =

Annual PM<sub>2.5</sub> baseline emissions (ton/yr) – annual PM<sub>2.5</sub> reduced emissions (tons/yr)

Formula A-4: Estimated Annual Total Combined NO<sub>x</sub>, ROG and PM<sub>2.5</sub> Emission Reductions (tons/yr)

Annual Total Combined Emission Reductions (ton/yr) =

Annual NO<sub>x</sub> emission reductions (ton/yr) + Annual ROG emission reductions (ton/yr) + annual PM<sub>2.5</sub> emission reductions (tons/yr)

**Formula A-5: Estimated Lifetime Total Combined NOx, ROG and PM2.5 Emission Reductions (tons)**

$$\text{Lifetime total emission reductions (tons)} = \text{Project life (yr)} * \text{annual total combined Emission Reductions (tons/yr)}$$

**Formula A-6: Cost-Effectiveness of the Emission Reductions (\$/ton)**

$$\text{Cost-Effectiveness (\$/ton)} = \text{Grant Amount (\$)} / \text{Lifetime total emission reductions (tons)}$$

The following tables summarize the data needed to calculate emission reductions.

<b>On-Road Emission Factors</b>						
<b>Vehicle Class</b>	<b>(g/mi)</b>	<b>2022 Gasoline</b>	<b>2022 Conventional Hybrid</b>	<b>2022 PHEV</b>	<b>2022 BEV</b>	<b>2022 FCV</b>
Light-Duty Passenger Vehicle	ROG	0.0026	0.0021	0.0011	0	0
	NO <sub>x</sub>	0.0135	0.0108	0.0058	0	0
	PM <sub>2.5</sub>	0.0186	0.0106	0.0103	0.0099	0.0099
Motorcycle	ROG	2.2407	1.7926	0.9680	0	0
	NO <sub>x</sub>	1.1114	0.8891	0.4801	0	0
	PM <sub>2.5</sub>	0.0084	0.0054	0.0045	0.0035	0.0035

<b>Off-Road Small Spark Ignited (SSI) &lt;25hp Emission</b>		
<b>(g/hr)</b>	<b>2-Stroke Engine All MY</b>	<b>4-Stroke Engine MY 1998+</b>
ROG	620.730	12.342
NO <sub>x</sub>	0.150	7.350
PM <sub>10</sub>	6.300	0.900



<b>Off-Road Diesel Load Factor</b>		
<b>Category</b>	<b>Equipment Type</b>	<b>Load Factor</b>
Other	All	0.43

<b>Off-Road Diesel &lt;25hp Emission Factors</b>	
<b>(g/bhp-hr)</b>	<b>MY 2017+</b>
ROG	0.1089
ROG-Deterioration Rate	0.00004356
NOx	3.66242349433966
NOx-Deterioration Rate	0
PM <sub>10</sub>	0.119715060493581
PM <sub>10</sub> -Deterioration Rate	0

<b>Diesel PM Fraction</b>
$PM_{2.5} = PM_{10} * 0.92$

<b>Spark Ignited (SI) PM Fraction</b>
$PM_{10} = PM_{Total} * 0.90$
$PM_{2.5} = PM_{Total} * 0.68$
$PM_{2.5} = PM_{10} / 0.9 * 0.68 = PM_{10} * (0.68/0.90)$

<b>Off-Road Electric Emission Factors</b>	
<b>(g/hr)</b>	<b>All MY</b>
ROG	0
NOx	0
PM <sub>10</sub>	0

<b>Project Life (Years)</b>
3

## **Exhibit A**

# **Public Benefit Grants New Alternative Fuel Vehicle Purchase Program**

## **Guidelines**



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## **PUBLIC BENEFIT GRANTS PROGRAM**

AB 617 South Central Fresno and Shafter Communities  
New Alternative Fuel Vehicle Purchase

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### **Eligibility Criteria and Application Guidelines**

The San Joaquin Valley Air Pollution Control District (SJVAPCD) is currently accepting applications from public agencies and community action agencies, established pursuant to the Economic Opportunities Act of 1964, requesting funding for the purchase of new alternative-fuel vehicles. To be eligible under this grant funding opportunity, agencies must be located within the South Central Fresno or Shafter AB 617 Communities, or the agencies must provide direct services to those communities. Agencies may apply for up to \$20,000 for each new vehicle. For additional information, assistance, or to receive application materials, please contact:

**San Joaquin Valley Air Pollution Control District  
Strategies and Incentives Department  
1990 East Gettysburg Avenue  
Fresno, CA 93726-0244**

**(559) 230-5800  
grants@valleyair.org  
www.valleyair.org**

**Please Note the Following:**

- All projects will be considered on a first-come, first-serve basis.
- As with all SJVAPCD incentive programs, you may **not** order or purchase any new vehicle prior to obtaining an executed contract with the SJVAPCD. Any new vehicle purchased **prior** to contract execution is **ineligible** for funding.
- Reimbursement takes place after the new vehicle is purchased and all required documents, as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures, are submitted to the SJVAPCD.

The Public Benefit Grants Program is part of California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.

## New Alternative Fuel Vehicle Purchase

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### ELIGIBILITY CRITERIA

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The purpose of this program is to fund the purchase of new electric, plug-in hybrid, or alternative fuel vehicles for public agencies and community action agencies located within the South Central Fresno and Shafter AB 617 Communities, or agencies that provide direct services to either community, to promote clean air alternative-fuel technologies and the use of low- or zero-emission vehicles in public fleets.

❖ The **applicant** must:

- Be a public agency such as cities, counties, special districts (i.e. water districts, irrigation districts, etc.); public educational institutions (i.e. school districts, community colleges, state universities, etc.); or any other public agency as defined by Government Code section 6252, including those agencies provided for in Article IV and Article VI of the California Constitution, or a community action agency established pursuant to the Economic Opportunities Act of 1964.
- Be located within the boundaries of the South Central Fresno or Shafter AB 617 communities, or provide direct service to either community.
  - South Central Fresno Community Map:  
<https://sjvapcd.maps.arcgis.com/apps/webappviewer/index.html?id=8ec36b5d4f61474094aacd37ad4f0f95>
  - Shafter Community Map:  
<https://sjvapcd.maps.arcgis.com/apps/webappviewer/index.html?id=b90f6aedda30431ba128ec88ae4decc5>
- Provide a resolution from the applicant's governing body (i.e. City Council or County Board of Supervisors), authorizing the submittal of the application and identifying the individual and/or title of the individual authorized to implement and enter into an agreement with the SJVAPCD for the new vehicle project. Other documentation signed by a duly authorized official with authority to make financial decisions can be submitted in lieu of a resolution.
- Commit to a three (3) year contract period.
- Own and operate the vehicle or equipment for the full term of the contract.
- Have existing charging/fueling infrastructure, or have access to existing infrastructure to accommodate the new vehicle or equipment. If existing charging/fueling infrastructure is currently not available or accessible, applicant must be able to demonstrate its availability or accessibility by the time the vehicle/equipment will be purchased.
- Adhere to all program requirements during the contract period.
- Maintain replacement value insurance for the vehicle or equipment through the full term of the contract.
- Submit a copy of Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).
- Ensure each new vehicle purchased comes with a standard manufacturer warranty.
- Submit annual reports to the SJVAPCD through the full term of the contract as well as comply with recordkeeping and audit requirements. This includes retaining copies of current vehicle registration (if applicable) and insurance.

## New Alternative Fuel Vehicle Purchase

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- Agree to allow the SJVAPCD to inspect the new vehicle at any time during the contract period.
  - Properly maintain the new vehicle according to the manufacturer's recommendations to ensure good operating condition.
  - Disclose any additional funding sources or other financial incentive(s) and funding amounts received or to be received by the applicant towards the purchase of the vehicle(s) in this project.
  - If necessary, have match funding available to complete the project in a timely fashion.
  - Sign a legally binding contract with the SJVAPCD agreeing to the completion deadlines prior to funding being awarded.
- ❖ The **new** vehicle/equipment must:
- Be owned, operated, and registered by the applicant.
  - Be a new Original Equipment Manufacturer (OEM) **electric, plug-in hybrid, or alternative fuel** vehicle or equipment. Law enforcement agencies may apply for pursuit-rated hybrid police vehicles.
  - For on-road vehicles, currently be approved for sale in the State of California under the California Air Resources Board (CARB) On-Road New Vehicle and Engine Certification Program. The new vehicle must have a current approved Executive Order (EO) issued by CARB. Scanned copies of issued Executive Orders may be requested of CARB. To request an EO, please visit CARB's website for contact information:  
  
<https://ww2.arb.ca.gov/new-vehicle-and-engine-certification-executive-orders>  
  
Other equipment, such as alternative fueled transport/utility carts, scooters, motorcycles, bicycles, etc. may be eligible. Please contact SJVAPCD staff if you have questions regarding vehicle/equipment eligibility.
  - Have a Gross Vehicle Weight Rating (GVWR) less than or equal to 14,000 pounds.
- ❖ **General Information:**
- Applicant must not purchase and/or take delivery of the new vehicle(s) until receiving an executed contract with the SJVAPCD. A contract is not deemed executed until all parties have signed the contract. Any new vehicle purchased and/or delivered **prior** to contract execution is **ineligible** for program funding.
  - Applications will be awarded funding on a first-come, first-serve basis until program funds are exhausted.
  - Applicants are restricted to the following limitations:
    - Applicants may apply for up to \$20,000 for each new vehicle.
  - The applicant shall not submit other applications for funding for the same vehicle under this Program or any other SJVAPCD incentive program.
  - All applications received will be subject to a review process, which will include the following:
    - Assignment of a unique project number.
    - Verification of the applicant's eligibility to participate in the Program.

## New Alternative Fuel Vehicle Purchase

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- Verification that the proposed project is consistent with these guidelines.
- Determination that all information necessary to calculate benefits and costs is included.
- Unless written notification is provided stating otherwise, all applications submitted to the SJVAPCD will remain active and will be funded in the order received pending the availability of funds.
- Applicants with a previous agreement with the SJVAPCD must be in good standing with all reporting requirements as stated in the agreement(s). New projects will not be approved for funding until all outstanding annual reports are submitted.
- Payments shall be made to the applicant only after a completed and eligible claim for payment has been received by the SJVAPCD along with all supporting documentation as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures.
  - Allow up to approximately 60 working days from the time a claim for payment is deemed complete to receive reimbursement.

### APPLICATION GUIDELINES

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- ❖ Fill out the application completely and as accurately as possible. All fields are required unless otherwise indicated. Do not leave any fields blank as it can lengthen the processing timeframe associated with the application and delays funding.
- ❖ Applications submitted by email should be in PDF format.
- ❖ A **copy** of the following items must accompany the application at the time of submittal in order for the application to be deemed **complete**:
  1. Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).
    - The information entered into the Applicant Information section of the application must be **identical** to the information on Form W-9, as this information will be used to generate all binding documents and be used to report incentive funding to the IRS.
    - A copy of the IRS Form W-9 is attached to the program application.
  2. Dated and itemized dealer quote for the new vehicle or equipment that includes the following information:
    - Applicant name and address.
    - Dealer name and address.
    - Specific vehicle information, including make, model, and model year.
    - Complete and detailed breakdown of all costs: new vehicle, additional options, sales tax (with percentage rate indicated), warranty, license fees, etc.
- Resolution from the Applicant's governing body (i.e. City Council or County Board of Supervisors), authorizing the submittal of the application and identifying the individual and/or title of the individual authorized to implement and enter into an agreement with the District for the new vehicle project. Other documentation signed by a duly authorized official with authority to make financial decisions can be submitted in lieu of a resolution.

## **Exhibit B**

# **Public Benefit Grants New Alternative Fuel Vehicle Purchase Program**

## **Application**

PUBLIC BENEFIT GRANTS PROGRAM  
AB 617 South Central Fresno & Shafter Communities  
**New Alternative Fuel Vehicle Purchase**

# Application

**\*PLEASE SUBMIT ONE (1) COMPLETE APPLICATION PER VEHICLE/EQUIPMENT\***

## Applicant Information

Public or Community Action Agency Name (as it appears on Form W-9):			
Mailing Address:	City:	State:	ZIP Code:
Physical Address:	City:	State:	ZIP Code:
County: <input type="checkbox"/> Fresno <input type="checkbox"/> Kern (Valley Portion) <input type="checkbox"/> Kings <input type="checkbox"/> Madera <input type="checkbox"/> Merced <input type="checkbox"/> San Joaquin <input type="checkbox"/> Stanislaus <input type="checkbox"/> Tulare			

## Primary Contact Information

Name:		Title:
Phone Number:	Fax Number:	E-Mail:

## Certifications

By signing this document, I certify that I have read the Public Benefit Grants Program New Alternative Fuel Vehicle Purchase Eligibility Criteria and Application Guidelines (Program Guidelines) for the AB 617 South Central Fresno and Shafter Communities, and agree to ALL of its terms and conditions. Submitting an application to the SJVAPCD does not guarantee funding. Funding is awarded on a first-come, first-serve basis until program funds are exhausted. If selected for funding, I agree to meet all of the requirements in the Program Guidelines. I will not purchase or take delivery of any new vehicle prior to receiving an executed contract with the SJVAPCD. A contract is not deemed executed until all parties have signed the contract. Any new vehicle purchased prior to contract execution may be deemed ineligible for funding.

**I hereby certify that all information provided in this application and any attachments are true and correct to the best of my knowledge.**

\_\_\_\_\_  
Signing Authority's Printed Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Email

\_\_\_\_\_  
Signing Authority's Signature

\_\_\_\_\_  
Date



### New Vehicle Information

Vehicle Make:	Vehicle Model:	Vehicle Model Year:
Fuel Type: <input type="checkbox"/> Electric <input type="checkbox"/> Plug-In Hybrid <input type="checkbox"/> CNG <input type="checkbox"/> Pursuit-Rated Hybrid (Law Enforcement Only) <input type="checkbox"/> Other (specify):		
Total Cost of New Vehicle (based on quote): \$	Funding Requested from SJVAPCD: \$	
Please disclose all source(s) of funding for this vehicle, including any other grants and/or rebates, if applicable. <input type="checkbox"/> Co-funding (please name source): _____ <input type="checkbox"/> Other (please specify): _____ <input type="checkbox"/> No other funding is needed; cost of vehicle is less than \$20,000		

### New Vehicle Activity Information

Vehicle Vocation/Use (examples: law enforcement, emergency services, commuting, patrol, pool vehicle, etc.):		
Estimated Annual Vehicle Usage: _____ <input type="checkbox"/> Hours / <input type="checkbox"/> Miles	Use within community boundaries: _____ %	Use within SJVAPCD boundaries: _____ %
Please mark the reason for purchasing the new vehicle: <input type="checkbox"/> Fleet Expansion (addition of new vehicle to current fleet) – Please list the vehicle you would have purchased had you not applied for this grant:  <input type="checkbox"/> Vehicle Replacement (permanently retiring existing vehicle for new vehicle) – Please list the make, model, and year of the vehicle being replaced:		

## Application Checklist

When submitting a project for consideration, include all of the following documents. An incomplete application packet will lengthen the application processing time and delay possible incentive funding. A complete application packet includes the following items:

- Completed **Application** (Pages 1 and 2), no fields blank.
- First page of IRS **Form W-9**. The name listed on the W-9 must match the name listed on the application.
- Dated and itemized dealer **quote** for the new vehicle.
  - The quote must provide a breakdown of the total cost of the new vehicle and warranty (if not included in the purchase price), and include specific vehicle information such as make, model, model year, and identify any options or upgrades.
- Resolution** from the Applicant's governing body (i.e. City Council or County Board of Supervisors), authorizing the submittal of the application and identifying the individual and/or title of the individual authorized to implement the new vehicle project. Other documentation signed by a duly authorized official with authority to make financial decisions can be submitted in lieu of a resolution.