



CSC Meetings

Agendas, Topics, Time Allocations, Technology, Frequency, Structure, Engagement, Code of Conduct, etc.

Working Well	Suggestions for 2021
<ul style="list-style-type: none">• Prep meetings are good• Facilitation team is good on CSC meetings• CSC and meetings have helped connect regional businesses and community groups/stakeholders – we’re making connections and improvements	<ul style="list-style-type: none">• Make more time for discussion in the agenda; allow for active listening and discussion among the CSC and the AD• Need clarity and agreement on direction for the CSC by the CSC• Minimize repeat requests to the AD; need better process for tracking CSC requests and making sure they are completed• Code of conduct in meeting is important; there should be a clear understanding that we should hear one another, listen to one another, but not always agree• AD should respond to resident concerns and make sure follow through happens in a timely manner• Meeting agendas are too full, packed; need fewer agenda items and more time for discussion• There doesn’t appear to be much action or progress between meetings; how to remedy/improve this?• Give co-host a larger role in the meeting; give a section of the agenda to present• Clearly delineate action items after each meeting, make sure there is follow through• Need more accountability and transparency from the Air District and CARB; especially around requests made during and between meetings• Comment from CARB: Feel free to email CARB with any suggestions/questions• Need one dedicated Air District staff person who is the point person for everything; someone who can track requests, seek answers and make sure requests are completed• Need faster Air District response time to questions and requests from the CSC



Subcommittees

Topics, Meeting Frequency, Times, Outcomes, Structure, Engagement, etc.

Working Well	Suggestions for 2021
<ul style="list-style-type: none">Subcommittee process is good, but could be better with some modifications	<ul style="list-style-type: none">Subcommittee meetings may need additional structure and revision to better lift up community voicesNeed more progress and action between meetingsWe need to balance getting everyone's feedback with the desire for productivity and progress on the CERPMore subcommittees may be needed to make real progress on CERPConsider selecting a passionate CSC member to be a facilitator or meeting host for the subcommitteesMove the subcommittee start times to the early evenings so more residents can participate; if this is done, limit to one hourNeed Gantt chart of the CERP that highlights what we're doing in each subcommittee and when we're doing itEach subcommittee should include: a timeline of activities from conception to completion, budget by task, staff hours, funding allocations, task assignments, etc.



Notifications & Updates

Calls, e-Mails, Printed & Mailed Updates, Doodle Polls, etc.

Working Well	Suggestions for 2021
<ul style="list-style-type: none">• Doodle polls are working well• Gratitude and thanks to the Air District staff for dropping off printed packets when requested• Spanish speakers appreciate the printed copies of materials and being able to read everything in a larger font	<ul style="list-style-type: none">• Meeting information and background may be arriving too late; more advance notice needed for materials and updates• Public members are not getting agendas or meeting notifications for subcommittee meetings; they need this information and want to be able to support committee goals• Need better AD notification and more detection for fireplace smoke*• Need more information about air pollution levels and reductions shared with the CSC; also important for AD to share on Facebook so CSC members can share with their networks



Translation, Interpretation & Access

During Meetings, Outside Meetings, Technology, etc.

Working Well	Suggestions for 2021
<ul style="list-style-type: none">• Translation of documents has improved over time – definitely important and getting better• Real time translation via Zoom in writing and on screen = very good• Live interpretation = good; helps Spanish speakers participate in the meetings; actually better through Zoom than in-person	



Membership

Committee Makeup, Residents, etc.

Working Well	Suggestions for 2021
	<ul style="list-style-type: none">• Consider whether we need to recruit more residents; clarify the process for that and how that may work; possibly advertise for CSC vacancies/openings• Make concerted outreach to the Hmong community for possibly participation and membership• Need more accountability for meeting attendance; announce the number of CSC members vs. staff in each meeting• Provide CSC contact info for fellow members; establish parameters for contacting them• Question: Are the missing or inactive CSC members getting calls?• Question: How many CSC members have backups or alternates?• Question: Does the committee represent the different geographic areas within the boundary? Let's check and make sure it does.



2021 Administration Goals

If we could *fast forward* to the end of 2021... What do you think **SUCCESS** would look like in this Administration category?

What administration improvement or process is the **MOST IMPORTANT** for the CSC to accomplish in 2021?

Administration Goals

- Clean air that is free of asthma and contaminants;
- To not have to drive out of the area to breathe fresh, clean air
- Working more effectively so that this CERP implementation process moves along faster
- A road map of the strategies that residents want to prioritize, including revised funding and actionable plans on how we will get there and the responsible parties
- Land use policy changes
- A breakdown of the budget, how much we have spent, and how much we have for the rest of the strategies
- A CERP tracker that includes all priorities
- A crack down on unregistered fireplaces