



PUBLIC BENEFIT GRANTS PROGRAM

AB 617 Communities

South Central Fresno, Shafter, and Arvin/Lamont

New Alternative Fuel Vehicle Purchase

Eligibility Criteria and Application Guidelines

The San Joaquin Valley Air Pollution Control District (SJVAPCD) is currently accepting applications from public agencies and community action agencies, established pursuant to the Economic Opportunities Act of 1964, requesting funding for the purchase of new on-road all-electric or plug-in hybrid vehicles with a Gross Vehicle Weight Rating (GVWR) of 14,000 pounds or less, and off-road all-electric equipment. Agencies may apply for up to \$20,000 for each new on-road electric or plug-in hybrid vehicle and off-road all electric equipment. For additional information, assistance, or to receive application materials, please contact:

**San Joaquin Valley Air Pollution Control District
Strategies and Incentives Department
1990 East Gettysburg Avenue
Fresno, CA 93726-0244**

**(559) 230-5800
grants@valleyair.org
www.valleyair.org**

Please Note the Following:

- All projects will be considered on a first-come, first-serve basis.
- As with all SJVAPCD incentive programs, you may **not** purchase any new vehicle prior to obtaining an executed contract with the SJVAPCD. Any new vehicle purchased **prior** to contract execution is **ineligible** for funding.
- Reimbursement takes place after the new vehicle is purchased and all required documents, as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures, are submitted to the SJVAPCD.

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The Public Benefit Grants Program is funded in part by the California Climate Investments, a statewide initiative that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy, and improving public health and the environment — particularly in disadvantaged communities.

ELIGIBILITY CRITERIA

The purpose of this program is to fund the purchase of new on-road electric, or plug-in hybrid vehicles and off-road all electric equipment (such as transport/utility carts, scooters, bicycles, etc.) for public agencies and community action agencies, to promote clean air alternative-fuel technologies and the use of low- or zero-emission vehicles in public fleets.

❖ The **applicant** must:

- Be a public agency such as cities, counties, special districts (i.e. water districts, irrigation districts, etc.); public educational institutions (i.e. school districts, community colleges, state universities, etc.); or any other public agency as defined by Government Code section 6252, including those agencies provided for in Article IV and Article VI of the California Constitution, or a community action agency established pursuant to the Economic Opportunities Act of 1964.
- Disclose if they are located within the boundaries of the South Central Fresno, Shafter, or Arvin/Lamont AB 617 communities, or provide direct service to any of these communities.
 - South Central Fresno Community Map:
<https://sjvapcd.maps.arcgis.com/apps/webappviewer/index.html?id=8ec36b5d4f61474094aacd37ad4f0f95>
 - Shafter Community Map:
<https://sjvapcd.maps.arcgis.com/apps/webappviewer/index.html?id=b90f6aedda30431ba128ec88ae4decc5>
 - Arvin/Lamont Community Map:
<https://sjvapcd.maps.arcgis.com/apps/webappviewer/index.html?id=def12eb079854df4b78c9451c6375f1a>
- Provide a resolution from the applicant's governing body (i.e. City Council or County Board of Supervisors), authorizing the submittal of the application and identifying the individual and/or title of the individual authorized to implement and enter into an agreement with the SJVAPCD for the new vehicle project. Other documentation signed by a duly authorized official with authority to make financial decisions can be submitted in lieu of a resolution.
- Commit to a three (3) year contract period.
- Own or lease and operate the vehicle or equipment for the full term of the contract.
- Have existing charging/fueling infrastructure, or have access to existing infrastructure to accommodate the new vehicle or equipment. If existing charging/fueling infrastructure is currently not available or accessible, applicant must be able to demonstrate its availability or accessibility by the time the vehicle/equipment will be purchased.
- Adhere to all program requirements during the contract period.
- Maintain replacement value insurance for the vehicle or equipment through the full term of the contract.
- Submit a copy of Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).

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- Ensure each new vehicle purchased comes with a standard manufacturer warranty.
 - Submit annual reports to the SJVAPCD through the full term of the contract as well as comply with recordkeeping and audit requirements. This includes retaining copies of current vehicle registration (if applicable) and insurance. Annual reports will request annual vehicle usage information, ownership status and if applicable, a description of conditions that have affected the annual usage.
 - Agree to allow the SJVAPCD to inspect the new vehicle per the Moyer Guidelines at any time during the contract period.
 - Properly maintain the new vehicle according to the manufacturer's recommendations to ensure good operating condition.
 - Disclose any additional funding sources or other financial incentive(s) and funding amounts received or to be received by the applicant towards the purchase of the vehicle(s) in this project.
 - If necessary, have match funding available to complete the project in a timely fashion.
 - Sign a legally binding contract with the SJVAPCD agreeing to the completion deadlines prior to funding being awarded.
- ❖ The **new** vehicle/equipment must:
- Be owned or leased, operated, and registered by the applicant.
 - Be a new Original Equipment Manufacturer (OEM) **electric or plug-in hybrid** vehicle or equipment. Law enforcement agencies may apply for pursuit-rated hybrid police vehicles.
 - For on-road vehicles, be currently listed on the District's Public Benefit Program Eligible Vehicle List, available at:
<https://www.valleyair.org/grants/publicbenefit.htm>.
 - For on-road or low-speed vehicles, currently be approved for sale in the State of California under the California Air Resources Board (CARB) On-Road New Vehicle and Engine Certification Program. The new vehicle must have a current approved Executive Order (EO) issued by CARB. Scanned copies of issued Executive Orders may be requested of CARB. To request an EO, please visit CARB's website for contact information:
<https://ww2.arb.ca.gov/new-vehicle-and-engine-certification-executive-orders>
Off-road equipment, such as transport/utility carts, scooters, bicycles, etc. may be eligible only if they are zero-emission. Please contact SJVAPCD staff if you have questions regarding vehicle/equipment eligibility.
 - Have a Gross Vehicle Weight Rating (GVWR) less than or equal to 14,000 pounds.
- ❖ **General Information:**
- Applicant must not purchase and/or take delivery of the new vehicle(s)/equipment until receiving an executed contract with the SJVAPCD. A contract is not deemed executed until all parties have signed the contract. Any new vehicle or piece of equipment purchased and/or delivered **prior** to contract execution is **ineligible** for program funding.
 - Applications will be awarded funding on a first-come, first-serve basis until program funds are exhausted.

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- Applicants are restricted to the following limitations:
 - Applicants may apply for up to \$20,000 for each new vehicle/piece of equipment.
- The applicant shall not submit other applications for funding for the same vehicle/piece of equipment under this Program or any other SJVAPCD incentive program.
- All applications received will be subject to a review process, which will include the following:
 - Assignment of a unique project number.
 - Verification of the applicant's eligibility to participate in the Program.
 - Verification that the proposed project is consistent with these guidelines.
 - Determination that all information necessary to calculate benefits and costs is included.
- Unless written notification is provided stating otherwise, all applications submitted to the SJVAPCD will remain active and will be funded in the order received pending the availability of funds.
- Applicants with a previous agreement with the SJVAPCD must be in good standing with all reporting requirements as stated in the agreement(s). New projects will not be approved for funding until all outstanding annual reports are submitted.
- Payments shall be made to the applicant only after a completed and eligible claim for payment has been received by the SJVAPCD along with all supporting documentation as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures.
 - Allow up to approximately 60 working days from the time a claim for payment is deemed complete to receive reimbursement.

APPLICATION GUIDELINES

- ❖ Fill out the application completely and as accurately as possible. All fields are required unless otherwise indicated. Do not leave any fields blank as it can lengthen the processing timeframe associated with the application and delays funding.
- ❖ Applications submitted by email should be in PDF format.
- ❖ A **copy** of the following items must accompany the application at the time of submittal in order for the application to be deemed **complete**:
 1. Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).
 - The information entered into the Applicant Information section of the application must be **identical** to the information on Form W-9, as this information will be used to generate all binding documents and be used to report incentive funding to the IRS.
 - A copy of the IRS Form W-9 is attached to the program application.
 2. Dated and itemized dealer quote for the new vehicle or equipment that includes the following information:
 - Applicant name and address.
 - Dealer name and address.

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- Specific vehicle information, including make, model, and model year.
 - Complete and detailed breakdown of all costs: new vehicle/equipment, additional options, sales tax (with percentage rate indicated), warranty, license fees, etc. Optional items not included in the standard base model may be deemed ineligible for funding, but may be purchased by the participant at their own expense. Optional items required for the vehicle's vocation or safety (i.e., light bars and sirens for emergency services) may be approved by the District for funding on a case-by-case basis with justification from the participant. District funding of base model and approved optional items may not exceed the \$20,000 maximum funding amount per vehicle. Ineligible optional items include, but are not limited to, tow behind equipment, add-on accessories, attachments, or upgrades that are not included in the base model and are not required for the vehicle's vocation or safety.
 - If leasing, the quote must state the length of the lease term.
3. Resolution from the Applicant's governing body (i.e. City Council or County Board of Supervisors), authorizing the submittal of the application and identifying the individual and/or title of the individual authorized to implement and enter into an agreement with the District for the new vehicle project. Other documentation signed by a duly authorized official with authority to make financial decisions can be submitted in lieu of a resolution.

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