

## Outreach Grant Program in Valley Air District's AB 617 Communities

*Funds for air quality education and outreach projects related to the Community Emissions Reduction Programs developed by AB 617 Community Steering Committees in South Central Fresno, Shafter, Stockton and Arvin/Lamont*

Thank you for taking the time to apply for a Valley Air District AB 617 Community Outreach Grant. Please read the application carefully and in its entirety prior to filling out. Be certain to provide complete information for each section. If a section does not apply to your project, indicate why it does not apply. You may use additional sheets of paper if necessary to fully support your request. Applications that are incomplete may be disqualified. Please call or email the Grant Administrator, Jaime Holt, at (559) 309-3336 or [jaime.holt@valleyair.org](mailto:jaime.holt@valleyair.org), if you need assistance or have any questions.

APPLICANT INFORMATION	Project Title			
	Project Manager/Coordinator		Name of Organization	
	Mailing Address		City	State Zip Code
	Email Address		Daytime Phone	Cell Phone
	Amount Requested	Total Project Amount	Project Start Date	Project End Date

GROUP DESCRIPTION	Describe your organization/group's purpose and history.			

PROJECT DESCRIPTION	Write a brief description of the outreach you are proposing to complete, including the language(s) in which outreach will be conducted.			

PROJECT OBJECTIVES

*Write a brief description of the outreach objectives you hope to meet with this grant.*

PROJECT LOCATION

*Tell us where your outreach will be conducted. If necessary, attach a map to the application. All projects must be in a selected San Joaquin Valley AB 617 community. To see the boundaries of the AB 617 communities, please visit the community profile pages at [community.valleyair.org](http://community.valleyair.org).*

PROJECT PARTICIPANTS

*Who will participate and assist with your outreach project and in what capacity? Do you plan to work with other organizations?*

DISTRICT INVOLVEMENT

*Do you plan to include a District presentation or District outreach materials as part of your project. Presentations by District staff to involved teachers, students, volunteers, employees or other participants are encouraged, but not required.*

**PUBLICITY**

*Do you plan to publicize your project? If so, describe how you plan to do so (e.g. using TV, newspapers, social media, newsletters, direct mailing, etc.).*

**EVALUATION & CONTINUATION**

*How will you evaluate the success of your project? How will the project contribute to any on-going or long-term activities and benefits?*

**PROJECT READINESS**

*What other steps or funding are required to start and complete your outreach project besides being selected for this grant?*

**BUDGET**

*Please list planned expenditures for your project on the provided budget form (page 4).*

*List in Section "A" eligible expenses for which your group will seek reimbursement. Eligible uses of grant funds include, but are not limited to: purchase of materials and supplies; equipment rental; printing and postage for publicity and promotional materials; refreshments and other incentives for volunteers; and wages and salary for staff conduct outreach such as door-to-door canvassing.*

*Be sure to itemize costs and provide a brief description on your proposed expenditures. For example, "supplies" would be considered an inadequate description, and must be detailed in the form of a specific list of materials, such as: books, refreshments, printing and copying, equipment, etc. Include shipping, handling and taxes where applicable.*

*List in Section "B" expenses for which your group will not be seeking reimbursement, but have anticipated are necessary in order to complete the project. Include the source of funding for these expenses.*

*Please note, your first subtotal, labeled "Subtotal – Eligible Expenses/Total Grant Funding Requested" should reflect the total amount of funding for which your project is seeking grant funding. Your project will not be awarded grant funding in excess of this amount, nor can this subtotal be added to once the application is submitted, therefore it is imperative that your expense report be thorough and exhaustive. You may add lines to the expense report as necessary to fit all expenses in the report.*

**Section A. Eligible Expense Items**

	Description	Budgeted Amounts
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		
13.		
14.		
15.		
Subtotal-Eligible Expenses		
<b>Total Outreach Grant Program Funding Request</b>		

**Section B. Other Expenses** (Include funding source)

1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
Subtotal-Eligible Expenses		
<b>TOTAL PROJECT COST</b>		

The information on the enclosed application has been prepared by me, or under my direction, and is a true and accurate representation of the organization and the proposed project.

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

Return the Valley Air District AB 617 Community Outreach Grant Application by mail, fax or email to:

Jaime Holt, Chief Communications Officer  
San Joaquin Valley Air Pollution Control District  
1990 E. Gettysburg Ave., Fresno, CA 93726  
559-309-3336 (cell) | 559-230-6111 (fax) | [jaime.holt@valleyair.org](mailto:jaime.holt@valleyair.org)