

AB617 Community Steering Committee Meeting (South Fresno)

Ongoing Action Item Tracker

#	Date	Action Item	Who's Responsible	Status	Outcome	Associated Public Health Concern
1	10/13	Develop a system to ensure that all documents and materials produced for CSC related events are both displayed during CSC meetings and are archived online with proper timestamping.	H+Co, Co-Hosts, and Air District	Complete ?		n/a
2	10/13	Facilitators will review at least the last two sessions to track status of action items that were mentioned, and update current list of action items.	H+Co	In progress		n/a
3	10/13	Create a running list of action items with a separate column to identify all public health concerns that are discussed.	H+Co	Complete		n/a
4	10/13	Conduct assessment of translation needs.	H+Co, Co-Hosts, and Air District			n/a
5	10/13	Develop a process for inviting, selecting, and engaging Co-Hosts.	H+Co, Co-Hosts, and Air District			n/a
6	10/13	Air District will send out listservs to help the public join the email	Air District			n/a

		communication so they are kept informed of all CSC and subcommittee meetings.				
7	10/13	City of Fresno will remove dead tree debris.	City of Fresno			
8	10/13	CSC to submit comments on Annual Report by November 1st .	CSC			n/a
9	10/13	Air District and Genevieve will send example of a myriad of MOUs.	Air District and Genevieve	Complete		n/a
10	10/13	Volunteers who want to participate in evaluation of AB 617 implementation should contact Nayamin Martinez.	CSC	Ongoing		n/a
11	10/13	Ed and Jess to meet about EV Mechanic Training needs and potentially adding to CERP.	Ed and Jessica			
12	10/13	Lilia's report about trash being dumped around the city needs to be addressed and completed.	City of Fresno			